

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
MARCH 6, 2023  
6:00 PM**

**NOTE: THIS MEETING IS BEING HELD IN PERSON OR CAN BE ACCESSED REMOTELY BY TELEPHONE AND ZOOM VIDEO. TO PARTICIPATE VIA ZOOM, YOU WILL NEED TO CALL 415-762-9988. THE MEETING ID NUMBER IS 373 290 5204. YOU WILL BE ABLE TO CALL IN AT 5:45. YOU CAN FIND THE INSTRUCTIONS FOR ZOOM ON THE WEBSITE.**

- A. Call to Order
  - a. Pledge of Allegiance
- B. Roll Call
- C. Closed Public Comment (Agenda Business Only, comments limited to 3 minutes)
- D. Public Hearing
- E. Agenda
  - 1. Approval of Agenda
  - 2. Consent Agenda
    - a. Approval of Minutes
    - b. Claims
    - c. Payroll
    - d. Other
- F. Presentations
- G. Department Reports
- H. Council Business
  - 1. Agreement for Janitorial Services
  - 2. Procurement Policies & Procedures
- I. Resolutions
- J. Ordinances
  - 1. Ord No 1525 Amending Ord No 1512
- K. Report of Officers - Council, Mayor, City Administrator
- L. Open Public Comment – 3 Minute Limit
- M. Executive Session
- N. Adjournment

**NEXT REGULAR COUNCIL MEETING WILL BE ON MARCH 20, 2023, AT 6:00 PM.**

**AGENDA TITLE: CONSENT AGENDA**

**DATE:**

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_ X \_\_\_\_\_

---

**EXPLANATION:**

The consent agenda includes the following:

Minutes of the February 21, 2023 regular council meeting, first pay period January checks #56666 – 56672, 901557 – 901558, direct deposit 2/22/2023 in the amount of \$116,988.63, March 6, 2023 claims checks #56674 – 56673 in the amount of \$56,235.03.

**FISCAL IMPACT:**

Payroll checks in the amount of \$116,988.63, claims checks in the amount of \$56,235.03.

**ALTERNATIVES:**

Approve the consent agenda.

Remove certain items from the consent agenda for further discussion.

**STAFF RECOMMENDATION:**

Approve the consent agenda.

**MOTION:**

**I MOVE TO APPROVE THE CONSENT AGENDA.**

**GOLDENDALE CITY COUNCIL  
REGULAR MEETING  
FEBRUARY 21, 2023  
6:00 PM**

Mayor Michael Canon called to order the regular meeting of the Goldendale City Council followed by the Pledge of Allegiance.

**ROLL CALL**

**Council Present:** Mayor Michael A Canon (Not voting), Council Member Andy Halm, Council Member Ellie Casey, Council Member Dave Jones, Council Member Miland Walling, Council Member Steve Johnston

**Staff Present (Not Voting):** City Administrator Pat Munyan, Clerk Treasurer Sandy Wells, Police Chief Jay Hunziker

**Motion:** I move to excuse Council Member Loren Meagher, **Action:** Motion, **Moved by** Council Member Steve Johnston, **Seconded by** Council Member Ellie Casey  
Motion Passed Unanimously

**Motion:** I move to excuse Council Member Filiberto Ontiveros, **Action:** Motion, **Moved by** Council Member Miland Walling, **Seconded by** Council Member Andy Halm  
Motion Passed Unanimously

**CLOSED PUBLIC COMMENT (FOR AGENDA ITEMS ONLY)**

**No Public Comment**

**PUBLIC HEARING**

**SMP PUBLIC HEARING BY ALEX CAPRON,** Alex gave a recap of the Shoreline Master Program. The public hearing is now opened.

**NO COMMENTS**

**AGENDA AND CONSENT AGENDA**

**Mayor Michael Canon** would like to amend tonight's agenda and add under Executive Session, M1 – RCW 42.30.110ii Litigation.

**Motion:** I move to amend tonight's agenda to add M1 RCW 42.30.110ii Litigation and approve the agenda as amended and consent agenda, **Action:** Motion, **Moved by** Council Member Andy Halm, **Seconded by** Council Member Ellie Casey.  
Motion Passed Unanimously

**DEPARTMENT REPORTS**

**City Administrator Pat Munyan,** gave an update on the cities Dingmon well. Pat gave an update on the incubator building project.

**Police Chief Jay Hunziker**, on February 17<sup>th</sup> our new lateral officer Ed Gunnyon started. He has 18 years of experience.

## **COUNCIL BUSINESS**

**Washington Exclusive Right to Sell Listing Contract with J & M Realty by Pat Munyan**, The Administration solicited proposal from realty firms to list the Industrial Park properties for sale. Staff has reviewed the proposals and recommends awarding the listing to J&M Realty. Attached for your review is the Washington Exclusive Right to Sell Listing Contract with J&M Realty. Currently there are two parties interested in locating news businesses with the Industrial Park and wish to purchase the property. This agreement will establish the listing price for each parcel base on fair market value.

Council Member Steve Johnston would like to also consider leasing the property instead of selling it.

**Motion:** I move to approve the Washington Exclusive Right to Sell Listing Contact with J & M Realty, **Action:** Motion, **Moved by** Council Member Dave Jones, **Seconded by** Council Member Miland Walling.  
Motion Passed Unanimously

**Agricultural Use Agreement by Pat Munyan**, the previous agricultural lease agreement expired on December 31, 2022. Staff posted notice and solicited bids. Chris Siebert submitted the highest offer to lease the property at \$4,004.00 annually.

**Motion:** I move to approve the Agricultural Use Agreement between the City of Goldendale Washington and Chris Siebert, **Action:** Motion, **Moved by** Council Member Dave Jones, **Seconded by** Council Member Ellie Casey.  
Motion Passed Unanimously

## **REPORT OF OFFICERS**

**Council Member Andy Halm** will not be at the next meeting.

**Council Member Miland Walling**, last week the Mayor and I were in Olympia for City Action days. Miland let the council he was working on getting a grant for the Observatory. He went to 5 meetings.

**Council Member Dave Jones**, Dave talked about a teenage program at the Goldendale Library called Teen Life Skills Program.

**Council Member Steve Johnston** would like to schedule a Public Works Committee meeting at 3:30 pm on Thursday.

**Mayor Mike Canon** thanked the Centerville Church for their prayers for the council.

## **PUBLIC COMMENT**

**No Public Comment**

## **EXECUTIVE SESSION**

### **RCW 42.30.110 (ii) Litigation.**

Council went into executive session at 6:45 pm for 30 minutes to discuss RCW 42.30.110 (ii) Litigation. Council came out of executive session at 6:15 pm and extended the time for 15 more minutes. Council came out of executive session at 7:28 pm.

## **ADJOURNMENT**

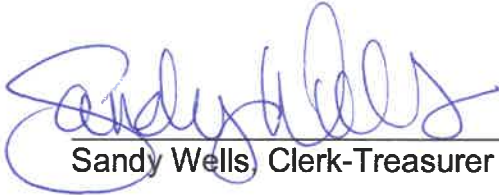
**7:29 PM**

**Motion: I motion to Adjourn the meeting, Action: Motion, Moved by Council Member Andy Halm, Seconded by Council Member Ellie Casey.  
Motion passed unanimously.**



---

Michael A Canon, Mayor



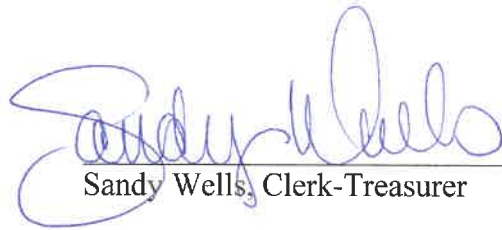
---

Sandy Wells, Clerk-Treasurer

**CITY OF GOLDENDALE  
CLAIMS REGISTER**

I, the undersigned, do hereby certify that the materials have been furnished, the services rendered, or the labor performed as shown on Check numbers 56674 through 56673 in the amount of \$56,235.03, and unpaid obligations against the City of Goldendale, Washington and that I am authorized to certify said claims.

DATED this 2<sup>nd</sup> day of March, 2023.



Sandy Wells, Clerk-Treasurer

# Register

Fiscal: 2023  
Deposit Period: 2023 - Feb 2023  
Check Period: 2023 - Feb 2023 - 2nd Council Feb 2023

Number	Name	Print Date	Clearing Date	Amount
<b>1st Security Bank of Washington</b>	<b>20016310</b>			
<b>Check</b>				
56674	AT&T Mobility	3/6/2023		\$14,709.56
56675	Avista Utilities	3/6/2023		\$2,636.83
56676	Bohn's Printing	3/6/2023		\$253.30
56677	Book Nook, The	3/6/2023		\$69.08
56678	Carquest Auto Parts	3/6/2023		\$1,624.91
56679	Cascade Fire Equip Co	3/6/2023		\$1,151.87
56680	Centurylink AZ	3/6/2023		\$98.14
56681	Class 5	3/6/2023		\$765.63
56682	Clifford & Martin Inc	3/6/2023		\$27.31
56683	Columbia Bank	3/6/2023		\$40.03
56684	Columbia Gorge Fire Equipment Co.	3/6/2023		\$86.00
56685	Elyse Keith	3/6/2023		\$89.77
56686	FCS Group	3/6/2023		\$6,690.00
56687	Goldendale Chamber	3/6/2023		\$2,828.69
56688	Goldendale Sentinel	3/6/2023		\$1,011.90
56689	Goldendale Tire Center	3/6/2023		\$568.25
56690	Gorge Networks	3/6/2023		\$806.54
56691	Hattenhauer Energy Co LLC	3/6/2023		\$1,569.67
56692	John Deere	3/6/2023		\$173.92
56693	L N Curtis & Sons	3/6/2023		\$320.95
56694	L Paul Schneider Ph.D., ABPP	3/6/2023		\$475.00
56695	Larry Bellamy	3/6/2023		\$1,120.00
56696	One Call Concepts Inc	3/6/2023		\$18.19
56697	Precision Service and Electric LLC	3/6/2023		\$2,821.88
56698	Robert Thompson	3/6/2023		\$145.60
56699	Sound Water Services	3/6/2023		\$3,542.40
56700	Stearns Bank N.A.	3/6/2023		\$1,271.14
56701	SW WA Regional Transportation Council	3/6/2023		\$800.00
56702	Thomas Fitzgibbons	3/6/2023		\$480.00
56703	USA Blue Book	3/6/2023		\$395.27
56704	Vic's Auto & Supply	3/6/2023		\$20.85
56705	WA St Dept of Transportation	3/6/2023		\$32.03
<b>Total</b>	<b>Check</b>			<b>\$46,644.71</b>
<b>Total</b>	<b>20016310</b>			<b>\$46,644.71</b>

Number	Name	Print Date	Clearing Date	Amount
Columbia State Bank	20016310			
Check	US Bank			
56673		2/24/2023		\$9,590.32
		Total	Check	\$9,590.32
		Total	20016310	\$9,590.32
		Grand Total		\$56,235.03



# Register Activity

Fiscal: 2023  
Period: 2023 - Feb 2023  
Council Date: 2023 - Feb 2023 - 2nd Council Feb 2023

Reference	Date	Amount	Notes
<b>Reference Number: 56674</b>	<b>AT&amp;T Mobility</b>	<b>\$14,709.56</b>	
287258483135x02182023	2/10/2023	\$57.73	Chlorination station WIFI
2873222322398x02132023	2/5/2023	\$7,806.47	Cell Phone Police Department
2873222322615x02132023	2/5/2023	\$6,845.36	Public Works Cell Phone
<b>Reference Number: 56675</b>	<b>Avista Utilities</b>	<b>\$2,636.83</b>	
Invoice - 3/2/2023 3:42:05 PM	3/2/2023	\$2,636.83	Gas Utility
<b>Reference Number: 56676</b>	<b>Bohn's Printing</b>	<b>\$253.30</b>	
87219	2/28/2023	\$199.28	Copies
87220	2/28/2023	\$14.16	Copies
87221	2/28/2023	\$39.86	Copies
<b>Reference Number: 56677</b>	<b>Book Nook, The</b>	<b>\$69.08</b>	
81070	2/11/2023	\$5.49	tag
871069	2/10/2023	\$63.59	tags
<b>Reference Number: 56678</b>	<b>Carquest Auto Parts</b>	<b>\$1,624.91</b>	
4993-634283	2/1/2023	\$23.02	Thermostat
4993-634399	2/2/2023	\$40.72	starter button
4993-634407	2/2/2023	\$0.52	Toggle, Switch
4993-634447	2/2/2023	\$10.56	Switch
4993-634739	2/5/2023	\$26.19	Teflon Tape
4993-634812	2/6/2023	\$28.73	Clamp
4993-634942	2/7/2023	\$5.07	Fittings
4993-634944	2/7/2023	\$15.80	Fuel Hose
4993-634955	2/7/2023	\$10.73	Clamp
4993-635052	2/8/2023	\$83.97	Spray
4993-635088	2/9/2023	\$84.90	Coupler
4993-635309	2/10/2023	\$709.29	Motor Oil
4993-635614	2/14/2023	\$157.15	Tie Wrap
4993-635663	2/14/2023	\$7.84	Mini Bulb
4993-635808	2/16/2023	\$55.88	wrench
4993-635809	2/16/2023	\$12.89	Tool Bag
4993-635820	2/16/2023	\$118.79	Fuel
4993-635935	2/17/2023	\$37.33	Coolant
4993-636026	2/17/2023	\$12.22	Hydraulic
4993-636573	2/24/2023	\$93.93	Coolant

Reference	Date	Amount	Notes
<b>Reference Number: 56678</b>			
<u>4993-636861</u>	Carquest Auto Parts	\$1,624.91	
<u>4993-636894</u>	2/27/2023	\$40.62	Mask, Gloves
	2/27/2023	\$48.76	Fuel shipping
<b>Reference Number: 56679</b>			
<u>INV2086</u>	Cascade Fire Equip Co	\$1,151.87	
	2/24/2023	\$1,151.87	Foam Flo, Water Gauge, Light
<b>Reference Number: 56680</b>			
<u>Invoice - 3/2/2023 4:21:44 PM</u>	Centurylink AZ	\$98.14	
	2/11/2023	\$98.14	Fax
<b>Reference Number: 56681</b>			
<u>144072</u>	Class 5	\$765.63	phones
	2/17/2023	\$765.63	
<b>Reference Number: 56682</b>			
<u>1073506</u>	Clifford & Martin Inc	\$27.31	
<u>1079513</u>	1/3/2023	(\$5.53)	Water
<u>1084298</u>	1/17/2023	\$19.94	Water
	1/31/2023	\$12.90	Cooler Rental
<b>Reference Number: 56683</b>			
<u>Invoice - 3/2/2023 4:30:19 PM</u>	Columbia Bank	\$40.03	
	2/13/2023	\$40.03	Visa Card
<b>Reference Number: 56684</b>			
<u>45268</u>	Columbia Gorge Fire Equipment Co.	\$86.00	
	2/15/2023	\$86.00	Fire Extinguisher service
<b>Reference Number: 56685</b>			
<u>Invoice - 3/2/2023 4:32:55 PM</u>	Elyse Keith	\$89.77	
	3/2/2023	\$89.77	Refund for water bill overpayment
<b>Reference Number: 56686</b>			
<u>3629-22209122 (resend)</u>	FCS Group	\$6,690.00	
	9/16/2022	\$4,515.00	Tax Increment Area Feasibility Analysis
<u>3629-22210059</u>	10/21/2022	\$2,175.00	Tax Increment Area Feasibility Analysis
<b>Reference Number: 56687</b>			
<u>23-1200</u>	Goldendale Chamber	\$2,828.69	
	2/22/2023	\$2,828.69	January Reimbursement
<b>Reference Number: 56688</b>			
<u>155869</u>	Goldendale Sentinel	\$1,011.90	
<u>155875</u>	2/15/2023	\$828.75	Notice of Public Hearing
<u>155893</u>	2/15/2023	\$33.15	Janitorial Services
	2/24/2023	\$150.00	Building Dept Job
<b>Reference Number: 56689</b>			
<u>108614</u>	Goldendale Tire Center	\$568.25	
<u>108686</u>	2/10/2023	\$96.70	Oil Change
<u>108704</u>	2/16/2023	\$220.32	Battery
	2/16/2023	\$80.57	Oil Change

Reference	Date	Amount	Notes
<b>Reference Number: 56689</b> <u>108752</u>	<b>Goldendale Tire Center</b> 2/21/2023	<b>\$568.25</b> \$170.66	Oil change
<b>Reference Number: 56690</b> <u>I-1892490</u>	<b>Gorge Networks</b> 2/21/2023	<b>\$806.54</b> \$806.54	Internet
<b>Reference Number: 56691</b> <u>CL08411</u>	<b>Hattenhauer Energy Co LLC</b> 2/28/2023	<b>\$1,569.67</b> \$1,569.67	Fuel
<b>Reference Number: 56692</b> <u>Invoice - 3/2/2023 4:52:22 PM</u>	<b>John Deere</b> 2/5/2023	<b>\$173.92</b> \$173.92	Seal
<b>Reference Number: 56693</b> <u>INV674524</u> <u>INV675727</u> <u>INV675736</u> <u>INV675883</u> <u>INV676440</u>	<b>L N Curtis &amp; Sons</b> 2/7/2023 2/10/2023 2/10/2023 2/10/2023 2/14/2023	<b>\$320.95</b> \$64.60 \$8.60 \$8.60 \$30.94 \$208.21	Shirts - Adams Name Blank - Adams Hardware Armor - Schoenborn Belt - Smith Shirts - Schoenborn
<b>Reference Number: 56694</b> <u>23-148</u>	<b>L Paul Schneider Ph.D., ABPP</b> 2/2/2023	<b>\$475.00</b> \$475.00	Psychological Evaluation - Gunnyon
<b>Reference Number: 56695</b> <u>Invoice - 3/2/2023 4:54:41 PM</u>	<b>Larry Bellamy</b> 3/2/2023	<b>\$1,120.00</b> \$1,120.00	Professional Services
<b>Reference Number: 56696</b> <u>3029076</u>	<b>One Call Concepts Inc</b> 2/28/2023	<b>\$18.19</b> \$18.19	Locates
<b>Reference Number: 56697</b> <u>1822</u>	<b>Precision Service and Electric LLC</b> 3/2/2023	<b>\$2,821.88</b> \$2,821.88	Basse Well Trouble Shooting
<b>Reference Number: 56698</b> <u>Invoice - 3/2/2023 5:10:10 PM</u>	<b>Robert Thompson</b> 3/2/2023	<b>\$145.60</b> \$145.60	Travel
<b>Reference Number: 56699</b> <u>230217-3</u>	<b>Sound Water Services</b> 2/17/2023	<b>\$3,542.40</b> \$3,542.40	Briquettes
<b>Reference Number: 56700</b> <u>644961</u>	<b>Stearns Bank N.A.</b> 3/11/2023	<b>\$1,271.14</b> \$1,271.14	Genie Lift Loan
<b>Reference Number: 56701</b> <u>01202320</u>	<b>SW WA Regional Transportation Council</b> 1/3/2023	<b>\$800.00</b> \$800.00	2023 Member Contributions

Reference	Date	Amount	Notes
<b>Reference Number: 56702</b>	<b>Thomas Fitzgibbons</b>	<b>\$480.00</b>	
Invoice - 3/2/2023 5:17:00 PM	2/28/2023	\$480.00	Animal
<b>Reference Number: 56703</b>	<b>USA Blue Book</b>	<b>\$395.27</b>	
271219	2/16/2023	\$395.27	Membrane Replacement Kit
<b>Reference Number: 56704</b>	<b>Vic's Auto &amp; Supply</b>	<b>\$20.85</b>	
73771	2/7/2023	\$4.79	Bolts
74193	2/15/2023	\$16.06	Hose Clamp
<b>Reference Number: 56705</b>	<b>WA St Dept of Transportation</b>	<b>\$32.03</b>	
RE-313-ATB30213034	2/13/2023	\$32.03	Construction Caps
<b>Reference Number: 56673</b>	<b>US Bank</b>	<b>\$9,590.32</b>	
Invoice - 2/24/2023 1:34:04 PM	2/3/2023	\$9,590.32	Visa

# Register

Number	Name	Fiscal Description	Cleared	Amount
56666	Johnston, Steve	2023 - Feb 2023 - 2nd Council Feb 2023		\$45.69
56667	American Family Life	2023 - Feb 2023 - 2nd Council Feb 2023		\$466.17
56668	Deferred Comp Program	2023 - Feb 2023 - 2nd Council Feb 2023		\$400.00
56669	Dept of Labor & Industries	2023 - Feb 2023 - 2nd Council Feb 2023		\$2,082.01
56670	Dept of Retirement	2023 - Feb 2023 - 2nd Council Feb 2023		\$10,689.48
56671	Employment Security	2023 - Feb 2023 - 2nd Council Feb 2023		\$142.32
56672	Vimly Benefit Solutions Inc	2023 - Feb 2023 - 2nd Council Feb 2023		\$34,186.58
901557	City of Goldendale	2023 - Feb 2023 - 2nd Council Feb 2023		\$18,627.92
901558	Employment Security - PFML	2023 - Feb 2023 - 2nd Council Feb 2023		\$419.00
Direct Deposit Run -	Payroll Vendor	2023 - Feb 2023 - 2nd Council Feb 2023		\$49,929.46
2/22/2023				<b>\$116,988.63</b>

AGENDA BILL: H1

AGENDA TITLE: Agreement for Janitorial Services

DATE: March 6, 2023

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_ X \_\_\_\_\_

---

**EXPLANATION:**

This is an update to the service agreement. Staff will be present to discuss.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION: Approval**

**MOTION:**

**I MOVE TO APPROVE THE AGREEMENT FOR JANITORIAL SERVICES WITH KRYSTAL'S JANITORIAL.**

## **CITY OF GOLDENDALE**

### **AGREEMENT FOR JANITORIAL SERVICES**

#### **I. PARTIES**

This Agreement is entered into by and between City of Goldendale with its principal office located at 1103 S. Columbus, Goldendale, Washington 98620, hereinafter referred to as "GOLDENDALE" and Krystal's Janitorial with offices and its principal place of business located at, 520 West Court Street, Goldendale, Washington 98620, hereinafter referred to as the "KRYSTAL'S JANITOR".

#### **II. STATEMENT OF WORK**

The work to be performed by Janitor under this Agreement is set forth in "Appendix A-Statement of Work, attached hereto.

#### **III. COMPENSATION**

The Janitor will be paid after receipt of invoice and in accordance with "Appendix B- Schedule of Payments" attached hereto.

#### **IV. TERM OF AGREEMENT**

This Agreement shall commence March 1, 2023 and terminate December 31, 2026.

#### **V. DOCUMENTS INCORPORATED**

The following documents are, by this reference, incorporated into and made a part of this Agreement for Janitorial Services. Also incorporated by this reference are General Terms and Conditions as described in pages 3-6.

Appendix A-Statement of Work  
Appendix B-Schedule of Payments

#### **VI. ADMINISTRATION**

Goldendale's Contracting Officer for this work is Michael Canon, Mayor, or his designee.

#### **VII. BOUND PARTIES**

This agreement shall be binding upon the parties hereon and their representative heirs, executors, successor and assigns.

**VIII. EXECUTION:**

**IN WITNESS WHEREOF**, the parties hereto have duly executed this Agreement.

**CITY OF GOLDENDALE**

By: \_\_\_\_\_  
Michael Canon, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Sandy Wells, Clerk-Treasurer

Date: \_\_\_\_\_

Address: 1103 S. Columbus  
Goldendale, WA. 98620

**KRYSTAL'S JANITORIAL**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Federal Tax ID No:

\_\_\_\_\_  
Address: 520 West Court Street  
Goldendale, WA 98620



## GENERAL TERMS AND CONDITIONS

---

### 1. DEFINITIONS

(a) **GOLDENDALE**

"GOLDENDALE" shall mean the City of Goldendale, a municipal corporation.  
"Krystal's Janitorial" shall mean the person, firm, partnership, or corporation that has executed this Agreement.

(b) *Subcontractor*

A person, firm, partnership, or corporation having a contract, with a subcontractor to any tier of Krystal's Janitorial for the performance of any part of the work.

### 2. AGREEMENT

This Agreement represents and incorporates the entire understanding of the parties hereto concerning the Statement of Work specified in "Appendix A", and each party acknowledges that there are no warranties, representations, covenants, or understandings of any kind, manner, or description whatsoever by either party of the other except as expressly set forth and hereinabove written.

### 3. INDEPENDENT CONTRACTOR

In performing services under this Agreement, Krystal's Janitorial shall operate as and have the status of an independent contractor and shall not act as or be an agent or employee of GOLDENDALE. For this reason, all of Krystal's Janitorial activities will be at its own risk.

### 4. PROFESSIONAL CONDUCT

Krystal's Janitorial agrees to perform its consulting services with that standard of care, skill, and diligence normally provided by a professional person in the performance of such consulting services in respect to work similar to that herein. Krystal's Janitorial is hereby given notice that GOLDENDALE will be relying on the accuracy, competence, and completeness of Krystal's Janitorial services hereunder in utilizing the results of such services.

### 5. INDEMNIFICATION

Krystal's Janitorial shall protect, hold free and harmless, defend, and pay on behalf of GOLDENDALE (including its managers, directors, employees, and agents) all liability, penalties, costs, losses, damage, expense, causes of action, claims, or judgments (including attorneys' fees) resulting from injury or death, sustained by any person (including Krystal's Janitorial employees) or damage to property of any kind which injury, death, or damage arises out of or is in any way connected with Krystal's Janitorial performance of this Agreement. Krystal's Janitorial hold harmless agreement shall apply to any act or omission, willful misconduct, or negligence, whether passive or active, on the part of Krystal's Janitorial (its agents or employees): except, that this Agreement shall not be applicable to injury, death, or damage to property or persons arising from the sole negligence or the sole willful misconduct of GOLDENDALE, its managers, directors, employees, and agents.

**In any and all claims against GOLDENDALE by any employee of Krystal's Janitorial, the indemnification and hold-harmless obligation herein shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Krystal's Janitorial under work's compensation acts, disability benefit acts, or other employee benefit acts, AND CONSULTANT SPECIFICALLY AND EXPRESSLY WAIVES ANY IMMUNITY UNDER SUCH ACTS. KRYSTAL'S**

**JANITORIAL ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.**

**6. INSURANCE**

The Krystal's Janitorial shall have, and maintain throughout the Contract period, insurance and benefits in the following minimum requirements: (a) Workers' compensation insurance, Social Security, Federal Income Tax deductions, and any other taxes or payroll deductions required by law for, or on behalf of its employees.

(b) Employer's liability, professional liability, commercial general liability (bodily injury and property damage) and comprehensive automobile liability (bodily injury and property damage) insurance, with each policy having maximum limits of not less than \$1,000,000, aggregate of \$2,000,000

(c) Contractor shall provide an endorsement on the Commercial General Liability and Property Damage policy naming GOLDENDALE as additional insured and add a separation-of-insured clause or a cross-liability endorsement.

GOLDENDALE shall have the right at any time to require commercial general liability, automobile liability, and property damage insurance greater than those required in subsection (b) of this section. If so, Krystal's Janitorial shall have the right to cancel this agreement, in writing, within 30 days of the request.

Krystal's Janitorial shall deliver to GOLDENDALE, no later than ten (10) days after award of the Agreement, but in any event prior to execution of the Agreement by GOLDENDALE and prior to commencing work, Certificates of Insurance, identified on their face as the Agreement Number to which applicable, as evidence that policies providing such coverage and limits of insurance are in full force and effect. Said Certificates shall provide that not less than thirty (30) days' advance notice will be given in writing to GOLDENDALE prior to cancellation, termination, or alteration of said policies of insurance.

**7. DISCOVERY OF CONFLICTS, ERRORS, OMISSIONS, OR DISCREPANCIES.**

In case of conflict or discrepancies, errors, or omissions among various parts of the Agreement, the matter shall be submitted immediately by Krystal's Janitorial to GOLDENDALE for clarification. Any work affected by such conflicts, discrepancies, errors or omissions which is performed by Krystal's Janitorial prior to clarification by Goldendale shall be Krystal's Janitorial risk.

**8. NONDISCLOSURE**

Krystal's Janitorial agrees that it will not divulge to third parties, without the written consent of GOLDENDALE, any information which relates to GOLDENDALE obtained from or through GOLDENDALE in connection with the performance of this Agreement unless: (i) the information is known to Krystal's Janitorial prior to obtaining the same from GOLDENDALE; (ii) the information is obtained by Krystal's Janitorial from a third party who did not receive the same, directly or indirectly, from GOLDENDALE and who has no obligation or nondisclosure with respect thereto. Krystal's Janitorial further agrees that he will comply with all applicable federal and state laws regarding the nondisclosure of information and records regarding persons served by GOLDENDALE.

If so requested by GOLDENDALE, Krystal's Janitorial further agrees to require its employees to execute a Nondisclosure Agreement prior to performing any services under this Agreement.

**9. SUBCONTRACTS**

Any contract entered into by Krystal's Janitorial with any subcontractor or any person or organization for the performance of this Agreement or any portion thereof without prior written consent of GOLDENDALE shall be void. Consent will not be given to any proposed contract, as mentioned above, which would relieve Krystal's Janitorial or its insurer of its responsibilities under this Agreement.

## **10. COMPLIANCE WITH LAWS**

This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

Krystal's Janitorial shall promptly give all notices and comply strictly with all laws, codes, ordinances, rules, orders, and regulations applicable to the work. Krystal's Janitorial shall hold GOLDENDALE harmless as a result of any infractions thereof by it or any of its Subcontractors.

## **11. TERMINATION**

(a) Either party, may, by written notice, terminate this Agreement in whole or in part any time, either for GOLDENDALE'S convenience or for the default of Krystal's Janitorial. Written notice must be provided ninety (90) days prior to the termination date. Upon such termination, all reports, summaries, and such other information and materials as may have been accumulated by the Krystal's Janitorial in the exclusive performance of this Agreement shall, in the manner and to the extent determined by GOLDENDALE, become the property of and be delivered to GOLDENDALE.

(b) If the termination is for the convenience of GOLDENDALE, an Agreement price shall be made by Agreement between Krystal's Janitorial and GOLDENDALE in the compensation to be paid Krystal's Janitorial under this Agreement, but no amount shall be allowed for anticipated profit or unperformed services.

(c) If, after notice of termination for failure to fulfill obligations this Agreement, it is determined that the Krystal's Janitorial had not so failed, the termination shall be deemed to have been affected for the convenience of GOLDENDALE. In such event, adjustment in the Agreement price shall be made as provided in paragraph (b) above.

(d) The rights and remedies of GOLDENDALE provided in this Article are in addition to any other rights, and remedies provided by law or under this Agreement.

## **12. CHANGES**

GOLDENDALE may at any time, by written order, make changes in the services to be performed within the Statement of Work of this Agreement. If such changes cause an increase or decrease in the cost of, or time required for, performance of any services under this Agreement, an equitable adjustment shall be made, and the Agreement shall be modified in writing accordingly. Any claim for adjustment under this Article must be asserted in writing within thirty (30) days from the date of receipt by the Krystal's Janitorial of the notification of change.

## **13. PROGRESS REVIEW**

The services performed under this Agreement shall be subject to review by GOLDENDALE. This periodic review shall not relieve the Krystal's Janitorial of responsibility for proper performance of the services.

## **14. AUDITS**

The Krystal's Janitorial shall, during the life of this contract and for a period of three (3) years following final settlement and close out of this Agreement, retain sufficient evidence, which shall be freely disclosed to GOLDENDALE, its agents and representatives to permit verification of proper performance and entitlement to payments for work under this Agreement.

## **15. REPORTS AND RECORDS**

The Krystal's Janitorial shall provide reports submitted in the manner directed by GOLDENDALE. The Krystal's Janitorial shall maintain on file and have available to GOLDENDALE its calculations in legible form for a period of three (3) years following termination of this Agreement. Reports, and any other documents

prepared by Krystal's Janitorial in connection with any or all of the services furnished hereunder shall be the property of GOLDENDALE.

**16. NOTICES**

All notices pursuant to this Agreement shall be in writing; may be delivered by messenger, by telecopier with telephone confirmation, or by certified mail, return receipt requested; and shall be effective upon receipt thereof. All notices shall be directed to the party intended as the recipient thereof at the address of such party set forth herein, or at such other person as such party shall have designated for such purpose in a written notice.

-END

## APPENDIX A

### STATEMENT OF WORK

#### PRIMARY FUNCTIONS

Provide Janitorial Services to City of Goldendale City Hall, Public Works Department, Wastewater Treatment Plant, Police Department and Fire Department as follows:

#### CITY HALL

##### Front Offices, Council Chambers, Hallway, Bathrooms and Kitchen

##### Weekly

Dump all garbage, including shredder  
Vacuum all carpeted areas  
Replenish paper towel dispensers and soap (if needed)  
Clean kitchen counter, sink and wipe off table  
Clean and dust all necessary surfaces i.e. desks, tables, etc. where there is access  
Sweep and mop all non-carpeted flooring  
Wash doors and reception windows  
Clean restrooms: countertops, mirrors, toilets, urinal and sinks  
Take out boxes to recycle bin  
Clean Restroom and vacuum common area in the back office suite area

#### PUBLIC WORKS SHOP

##### Weekly

Sweep and mop office bathroom, break room, and both entrances from outside to break room  
Clean and dust break room tables (wipe down, leave papers, books etc and stack)  
Clean bathroom sink, toilet and urinal  
Dump all garbage  
Order cleaning supplies through Sandy at City Hall  
Replenish paper towel dispensers, toilet paper, air freshener and soap (if needed)

## APPENDIX A

### STATEMENT OF WORK (Continuation)

#### WASTEWATER TREATMENT PLANT

##### Weekly

Sweep and mop all non-carpeted flooring  
Vacuum all carpeted areas  
Clean bathroom sink, toilet and urinal  
Take out trash from office and bathroom  
Dust

#### POLICE DEPARTMENT

##### Weekly

Dump all garbage, including shredders  
Vacuum all carpeted areas  
Sweep and mop all non-carpeted flooring  
Clean front foyer doors and front window  
Clean kitchen counter and sink  
Replenish paper towel dispensers and soap (if needed)  
Clean tabletops, countertops, and desks  
Remove cobwebs as needed  
Clean bathrooms: toilets, sinks, mirrors, and floors  
Dust where there is access. I.e.: countertops, computers, behind computers, office equipment

#### FIRE DEPARTMENT

##### Weekly

Dump all garbage, including shredder  
Vacuum all carpeted areas  
Replenish paper towel dispensers and soap (if needed)  
Clean kitchen counter, sink  
Clean and dust all necessary surfaces i.e. desks, tables, etc. where there is access  
Sweep and mop all non-carpeted flooring  
Clean restrooms: countertops, mirrors, toilets, urinal and sinks  
Clean lounge area and meeting room

APPENDIX B

SCHEDULE OF PAYMENT

**Duration of Service Agreement: March 1, 2023 – December 31, 2026**

**City of Goldendale Janitorial Services: \$1,575 per month.**

AGENDA BILL: H2

AGENDA TITLE: Procurement Policies & Procedures

DATE: March 6, 2023

**ACTION REQUIRED:**

ORDINANCE \_\_\_\_\_ COUNCIL INFORMATION \_\_\_\_\_ X \_\_\_\_\_

RESOLUTION \_\_\_\_\_ OTHER \_\_\_\_\_

MOTION \_\_\_\_\_ X \_\_\_\_\_

---

**EXPLANATION:**

Attached to your council packet is the current Procurement Policy & Procedures document. Staff will be present to discuss the policy and answer any questions.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:** approval

**MOTION:**

**I MOVE TO ADOPT THE PROCUREMENT POLICIES AND PROCEDURES**



# **CITY OF GOLDENDALE**



## **PROCUREMENT POLICIES & PROCEDURES**

# Table of Contents

Title	Page #
<b>Policy; Enforceability</b>	3
<b>Definitions and Acronyms</b>	3
<b>General Provisions</b>	5
Purchasing Code of Ethics	5
Controlling Laws	5
Monitoring and Compliance	5
Proper Authorization/Certifications	6
Budget Sufficiency	6
Financing	6
Breaking Down or Bid Splitting Purchases	7
Cost	7
Local Businesses	7
Purchasing Limitations	7
<b>Public Works Projects</b>	8
Change Orders	9
Prevailing Wage Laws	9
<b>Professional and Personal Services</b>	9
<b>Purchases of Materials, Supplies, and Equipment</b>	10
Miscellaneous purchases	10
<b>Bid Procedures</b>	10
Formal Competitive Bid	11
Bid Opening	12
<b>Small Works Roster</b>	13
<b>Exemptions to Competitive Bidding Requirements</b>	13
Single Source/Sole Source	13
Special Facilities or Market Conditions	14
Auctions	14
Surplus Property	14
Emergency Purchases	14
Interlocal Agreements	15
<b>Travel</b>	15
<b>Payment Processing</b>	15
Approvals	15
Accounts Payable	15
Pre -Council Meeting Checks	16
<b>Credit Cards</b>	16
Bank Issued Credit Cards/Procurement Cards	16
Store Issued Credit Accounts	16
Petty Cash	16

## **2 POLICY; ENFORCEABILITY**

The purpose of this policy is to implement the requirements of state law and, when applicable, federal guidance with regards to procurement of goods and services and the bidding on public contracts for public works, goods, services, supplies, and materials. It is the City's policy to follow state and when applicable, federal requirements with regard to the expenditure of public funds, to provide a fair forum for those interested in bidding on public contracts, and to help ensure that public contracts are performed satisfactorily and efficiently at least cost to the public, while avoiding fraud, waste, and favoritism in their award. For federally funded purchases and contracts, the purpose of this policy is to also ensure that there is no abuse of federal funds and that all allowable costs are accorded consistent treatment.

All contract approvals and directly related purchasing actions taken through the effective date of this policy are hereby expressly ratified.

Except as otherwise expressly provided herein, the provisions of this policy are intended solely as a convenience and reference guide for City officials and employees. Nothing in this policy is intended to create any liability for or against the City. Without limitation of the foregoing, nothing in this policy is intended to create any enforceable right, entitlement, or cause of action in or for any third parties.

## **3 DEFINITIONS and ACRONYMS**

- a. "Architectural and Engineering services" means services rendered by any person, other than a city employee, to perform activities within the scope of the professional practice of architecture RCW 18.08, professional practice of engineering and land surveying RCW 18.43, and/or professional practice of landscape architecture RCW 18.96.
- b. "Bid splitting" means breaking a public work project or purchase of equipment or supplies into segments. The city may not break a public works project to avoid compliance with bidding statutes. RCW 35.23.352(1).
- c. "Contract" means a contract in writing for the execution of a fixed or determinable amount duly awarded after advertisement and competitive bid, or a contract awarded under the small works roster process in RCW 39.04.155.
- d. "DES" – Washington's Department of Enterprise Services.
- e. "Formal competitive bid" is the process of advertising and receiving sealed written bids from prospective vendors. The selection of the vendor is primarily based on the lowest cost from a responsible vendor.
- f. "Informal competitive quotes" are price quotes from vendors that are obtained using a variety of mediums such as phone, fax, e-mail, or writing. Results must be documented and submitted to the Finance Department. The selection of the vendor is primarily based on the lowest cost from a responsible vendor. Definitions and acronyms referenced in these Policies are integral and apply throughout the document.
- g. "Interlocal agreements" are the exercise of governmental powers in a joint or cooperative undertaking with another public agency.
- h. "GMC" – Goldendale Municipal Code.
- i. "MRSC" – Municipal Research Services Center.
- j. "Newspaper" – a publication issued at regular intervals, generally daily or weekly, and commonly containing news, comment, features, and advertising.

- k. "Non-Travel Status" – City business or training that does not qualify for travel status or meal reimbursement because it is less than 30 miles or more from their point of origin (City Hall or home, whichever is closer to the destination) and does not require overnight stay.
- l. "Ordinary maintenance" is work not performed by contract and that is performed on a regularly scheduled basis (e.g. daily, weekly, seasonally, semiannually, but not less frequently than once per year), to service, check or replace items that are not broken; or work not performed by contract that is not regularly scheduled but is required to maintain the asset so that repair does not become necessary.
- m. "OSP" – Washington's Office of State Procurement.
- n. "Personal services" – interchangeable with professional services – services that involve technical expertise provided by a consultant to accomplish a specific study, project, task, or other work. These activities and products are mostly intellectual in nature, and they do not include Architectural and Engineering services. Example of services include accounting, legal, comprehensive planning, and real estate services.
- o. "Professional services" – see personal services.
- p. "Public work," as defined in RCW 39.04.010, means a complete project, and includes all work, construction, alteration, repair, or improvement other than ordinary maintenance executed at the cost of the city or which is by law a lien or charge on any city property. Public work projects include the related materials, supplies, and equipment to complete the project.
- q. "Publication" – printed or otherwise reproduced textual or graphic material for sale or distribution to the public.
- r. "PUD" – Public Utility District.
- s. "Purchased services" – different from personal services in that these services are generally routine, repetitive, or mechanical in nature and supports the City's day to day operations. Purchased services include janitorial, debt collections, equipment service agreements, machine repair, or delivery services. (May include ordinary maintenance.)
- t. "RCW" – Revised Code of Washington.
- u. "RFP - Request for Proposal" means a process that requests interested firms to submit a statement of their proposal for completing a project. Definitions and acronyms referenced in these Policies are integral and apply throughout the document. evaluated based upon the suitability, practicality, quality of the proposal and experience and cost.
- v. "RFQ - Request for Qualifications" means a request only for a firm's general capabilities, including a list of principals, previous projects, number of employees, and licenses. An RFQ does not include pricing information.
- w. "Small Works Roster" is a roster of qualified contractors maintained for use in a modified formal bid process. When the contract amount for a public works project is \$300,000 or less, the city may follow the small works roster process for construction of a public work or improvement as an alternative to formal competitive bid requirements.
- x. "Sole Source Supplier" occurs when purchase is clearly and legitimately limited to a single supplier. These situations often arise when an agency has specific technological requirements. Examples include: (a) licensed, copyrighted, or patented products or services that only one vendor provides; (b) new equipment or products that must be compatible with existing equipment or products; (c) proprietary or custom-built software or information systems that only one vendor

- provides; and (d) products or services where only one vendor meets the required certifications or statutory requirements. (RCW 39.04.280(1)(a)). Requires Council Approval.
- y. "Travel Status" is defined by the IRS as a time when your duties require you to be away from the general area traveling on city business. To qualify as travel the employee must travel a distance of 30 miles or more from their point of origin (City Hall or home, whichever is closer to the destination), stay overnight and obtain advance approval from the department director.
  - z. "Use Tax" is a tax on the use of goods or certain services in Washington when sales tax has not been paid. Goods used in Washington are subject to either sales or use tax, but not both.
  - aa. "WAC" – Washington Administrative Code

## **4 GENERAL PROVISIONS**

### **4.1 Purchasing Code of Ethics**

To instill public confidence in the award of public contracts and the expenditure of public funds, the City adopts the following code of ethics regarding public contracting:

- a) Actions of City employees shall be impartial and fair.
- b) City decisions and policies shall be made in compliance with required procedures and within the proper channels of government structure;
- c) public employment shall not be used for personal gain, and City employees shall not solicit, accept, or agree to accept any gratuity for themselves, their families, or others that would or could result in personal gain. Purchasing decisions shall be made impartially, based upon the City's specifications for the contract and the responses of those bidding on the contract; and
- d) No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

### **4.2 Controlling Laws**

The expenditure of public funds for the purchase of and contracting for goods, services, supplies, and materials shall comply with all applicable state law requirements as set forth in the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). Where this policy conflicts with state law requirements, the more restrictive provision shall prevail. Where this policy is silent with regards to purchasing and/or bidding requirements, state law shall prevail.

Purchases and/or contracts that include federal funding shall also comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, published under Title 2 of the Code of Federal Regulations (2 CFR 200), hereinafter referred to as the Uniform Purchasing Guidance.

### **4.3 Monitoring and Compliance**

The department director shall implement, monitor, and enforce these policies. In the event of any conflict in procurement requirements or questions about proper procedure or other

requirements, the matter shall be referred to the City Administrator and/or the Administrator's designee for further action. Willful or intentional violations of public procurement requirements may result in personal penalties, financial liabilities, and/or discipline (RCW 39.30.020).

In addition to the enforcement of these policies, the department director shall insure that reasonable measures are taken to safeguard protected, personally identifiable information and other information the federal awarding agency or pass-through entity designates as sensitive or that the City considers sensitive consistent with applicable federal, state, and local laws regarding privacy and obligations of confidentiality.

#### **4.4 Proper Authorization/Certifications**

Only authorized employees acting within the scope of their authority may obligate the City in the acquisition of goods or services. Any employee purchasing goods on behalf of the City without proper authorization may be personally liable to the vendor and/or to the City and subject to disciplinary action.

For federally funded purchases and contracts, to assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreement must include a certification, signed by an official who is authorized to legally bind the City, which reads as follows:

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (US Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812.)"

#### **4.5 Budget Sufficiency**

Each department director must ensure that purchases are initiated only when the departmental budget is sufficient to cover the anticipated cost. Expenditures that exceed departmental appropriations require a budget amendment approved by City Council. Requests for budget amendments must be submitted in writing and shall be approved by the requesting director or manager and forwarded to the City Administrator and Clerk Treasurer for review prior to being forwarded to the City Council for approval.

#### **4.6 Financing**

If a department is requesting financing for equipment or vehicles, it is necessary to work with the City Administrator and Clerk/Treasurer. Financing documentation shall be included as part of the documentation for City Council approval to authorize Mayor or designee to sign loan or bond documents.

#### **4.7 Breaking Down or Bid Splitting Purchases**

The breaking down or bid splitting of any purchase or contract into units or phases for the purpose of avoiding the maximum dollar amount is prohibited.

#### **4.8 Cost**

Purchase cost includes sales tax, use tax, delivery charges, and any related miscellaneous charges.

#### **4.9 Local Businesses**

Local businesses should be encouraged to submit bids on City procurements that are open to everybody. When determining the lowest bid on purchase of supplies, materials, or equipment, the City may, whenever indicated in advance, take into consideration sales revenue it would receive from a supplier located within its boundaries pursuant to RCW 39.30.040.

#### **4.10 Purchasing Limitations**

- a) Expenditures are required to be included in the annual budget.
- b) Purchase limitations apply to the aggregate cost of individual items, whether purchase in one order or over a series of orders. Cost is inclusive of sales tax, use tax, delivery charges, and any related miscellaneous charges.
- c) The Mayor or designee may execute professional services, and purchase services contracts, up to \$100,000 (one hundred thousand), as long as the contract is consistent with the adopted budget.
- d) Services contracts greater than \$50,000 (fifty thousand) require Council authorization.
- e) Contracts of any amount that are not consistent with the adopted budget require Council approval.
- f) Initial Interlocal agreements of any amount with governmental agencies require Council authorization. The Mayor or designee up to \$50,000 (fifty thousand) may execute renewal or extension of existing Interlocal agreements with governmental agencies, if the agreement's terms address renewal and the agreement is consistent with the adopted budget. All other renewals require Council approval.
- g) The Mayor or designee may present any contract to the Council for approval even if the contract is not required to be approved by the Council.

## 5 PUBLIC WORKS PROJECTS

The preparation of plans and/or specifications and an estimate of project cost shall be authorized by the Mayor or designee for projects up to \$100,000 and by the City Council for larger projects.

Type of Purchase or Project	Process (see attached matrix* for details)	Other Requirements	Contract Authorization
Project costing under \$350K	May use Small Works Roster (the City uses the MSRC Rosters RCW 39.04.155)	* Prevailing wage * Insurance * Contract/ Performance bond * Bid bond/deposit (Unless using Small Works Roster)	* Must be budgeted * In under \$110K, Mayor or designee May execute * All other must be approved by Council
Projects costing \$350K or more	Formal bids	* Prevailing wage * Insurance * Contract/ Performance bond * Bid bond/deposit	* Must be budgeted * Requires Council approval
Projects costing under \$50K (Alternative to the Small Works Roster)	Solicited quotes	* Prevailing wage * Contract/ Performance bond required between \$10K to \$40K	* Must be budgeted * Mayor or designee may execute
Projects with costs exceeding \$75.5K for single trade of \$16,155K for multiple trades and less than \$350K	Must call for bids or use Small Works Roster process to solicit quotes	* Prevailing wage * Contract/ Performance bond * Bid bond/deposit (Unless using Small Works Roster)	* Must be budgeted * Mayor or designee may execute * All other must be approved by Council
Project less than \$2,500	One quote needed, two recommended	* Appropriate form(s) for prevailing wages * No bond * No retainage	* Must be budgeted * Mayor or designee may execute

- The Public Works Contract Requirements Matrix is adopted by reference as part of this policy and procedure document.
- On contracts of \$150,000 or less, at the option of the contractor, the City may, in lieu of the bond, retain ten percent of the contract amount for a period of thirty days after date of final acceptance, or until receipt of all necessary releases from the department of revenue, the employment security department, and the department of labor and industries and settlement of any liens filed under chapter 60.28 RCW, whichever is later.



Regardless of cost limits, the City may in its discretion solicit formal bids at any time.

Project budget authorization may include a project contingency, not to exceed 20% (twenty percent). If additional budget authority is needed for the project, Council must approve the increase for budget amendment prior to approval of the contract.

### **5.1 Change Orders**

Change orders which fall within the Council approved scope, project budget, and project contingency may be executed by the Mayor or his/her designee. Change orders which would change the scope of the project and/or exceed the Council approved project budget and Council approved project contingency would require additional Council action.

All change orders, regardless of amount, will be reported to Council on a monthly basis.

### **5.2 Prevailing Wage Laws**

Public work projects and maintenance, when performed by contract, are governed by chapter 39.12 RCW, Prevailing Wages on Public Works regardless of contract amount. It is the responsibility of the contracting employee to notify the vendor of prevailing wage requirements and obtain compliance documentation prior to awarding any public work or maintenance contract. Public work and ordinary maintenance contracts will only be awarded to contractors who document compliance with the Washington State Prevailing Wage Law. The department director or designee managing the project is responsible for collecting ongoing compliance documents. If a contractor is found to be in violation of prevailing wage laws by the Department of Labor and Industries, the City will have to withhold payment (including retainage) from that contractor.

## **6 PROFESSIONAL AND PERSONAL SERVICES**

Type of Purchase	Process	Other Requirements	Contract Authorization
Architectural, Land Surveying, and Engineering Services	Request for Qualifications (RCW 39.80)	* Publish RFQ * Must evaluate on performance and qualifications	* Must be budgeted * If under \$ 100K, Mayor or designee may execute
All other personal services	No state law required process		* Must be budgeted * If under \$ 100K, Mayor or designee may execute * All other must be approved by Council

## **7 PURCHASES OF MATERIALS, SUPPLIES, AND EQUIPMENT (not associated with Public Works projects)**

Type of Purchase	Process	Other Requirements	Contract Authorization
Item costing less than \$7,500	No state law required Process	none	* Must be within department budget * Department Director or designee may execute
Items costing over \$7,500	Must call for bids or use State Bid or other Interlocal Council approved bid process	Publication of RFP if bidding	* Must be within department budget * Over \$7,500 but less than \$50K, Mayor or designee may execute * Over \$50K, Council must execute

### **7.1 Miscellaneous**

A lease of property with option to purchase, where the cost of the real or personal property to be leased exceeds, the amounts specified in RCW 35.23.352, shall be treated similar to a public works project (RCW 35.42.220) subject to the same process requirements as outlined in Section 5 of this policy.

Bids are required for contracts for the City's official publication as required by RCW 35.23.352(8).

A competitive negotiation process, as an alternative to bidding, may be used for computer and telecommunications equipment, software, and services (RCW 39.04.270). Item(s) must be within budget and may be authorized by the department head if under \$7,500, by the Mayor or designee if between \$7,500 and \$50,000, and by the Council if over \$50,000.

If the public works project is for street signalization or street lighting, it is treated as a single craft or trade project for bidding purposes.

## **8 BID PROCEDURES**

The following shall apply for public work contracts and when formal bidding is required for the purchase of materials, supplies, or equipment, except as otherwise noted:

- To ensure consistency and fair process, the City will use standard forms, documents, contracts, and terms and conditions, when practical. The City's Project Coordinator will maintain templates for bid-related documents for use by departments when practical. The City may use an

evaluation selection committee to promote an open, proper selection. The requesting department director will appoint committee members to act in an advisory capacity.

- Minimum qualifications and/or specifications are stated to ensure bids address the needs of the City. Minimum qualifications cannot be used to eliminate qualified contractors and vendors. Minimum qualifications should be tested against the marketplace to ensure they are not overly restrictive.
- When practical for public works contracts, the City will conduct a pre-bid conference to allow a thorough discussion of the City's intent, scope, specifications, and terms. Interested companies should be encouraged to attend.
- Selection of a winning offer is based primarily on lowest responsive bid. Quality and expertise, however, may be a consideration to the extent legally permissible.

#### **8.1 Formal Competitive Bid (RCW 35.23.352(1))**

##### **I. Publication of Notice.**

After authorization by the City Administrator or designee, the requesting department will publish the Call for Bids for sealed bids in the official newspaper, or a newspaper or publication of general circulation most likely to bring responsive bids, at least thirteen (13) days prior to bid submittal deadline. Provided, that in addition to the foregoing, the Call for Bids may also be published in any publication deemed appropriate in the sole discretion of the City Administrator or designee. This subsection does not apply if using an authorized Interlocal cooperative purchasing agreement as described in § 11.6 of these Policies.

##### **II. Notice Contents for Public Works Contracts.**

Notice (or advertisement) for bids should contain definite specifications and procedures for bidders to use to estimate their bids. At a minimum, a bid notice for public works must include:

- a. Project title;
- b. Nature and scope of work;
- c. Where contract documents (plans and specifications) can be reviewed or obtained;
- d. Cost to obtain a set of contract documents;
- e. Place, date, and time that bids are due;
- f. Place, date, and time that bid will be opened;
- g. Statement that a bid bond must accompany the bid;
- h. Statement that the City retains the right to reject any and all bids and to waive minor irregularities in the bids and/or the bidding process;
- i. Statement that the contract involves "public work" and that workers shall receive the prevailing rate of wage pursuant to the Prevailing Wages on Public Works Act (Chapter 39.12 RCW);

- j. List of the applicable prevailing wage rates or prevailing wage statement;
  - k. Statement that the City is an equal opportunity employer and invites responsive bids from all qualified responsible bidders;
  - l. The materials and equipment to be furnished, if any.
- III. Notice Contents for Purchases of Materials, Supplies, or Equipment. Notice (or advertisement) for bids should contain definite specifications and procedures for bidders to use to estimate their bids. At a minimum, a bid notice must include:
- a. Name and description of requested items;
  - b. Where contract documents (plans and specifications) can be reviewed or obtained;
  - c. Cost to obtain a set of contract documents;
  - d. Place, date, and time that bids are due;
  - e. Statement that the City retains the right to reject any and all bids and to waive minor irregularities in the bidding process;
  - f. Place, date, and time that bid will be opened.

## **8.2 Bid Opening**

Bids are submitted to the responsible department director or designee, where they are time and date stamped and processed. The bids shall be opened at the time and place specified in the advertisement for bids.

- I. Report on Bids: The responsible department director or designee will prepare a report and recommendation on all bids received to the decision maker with the authority to approve the contract.
- II. Bid Award: The City shall award the contract to the lowest responsible bidder or shall have power by Council resolution to reject any or all bids and to make further calls for bids in the same manner as the original call.
- III. Bid Bonds for Public Works Contracts: Upon award of a public works contract or rejection of all bids, bid bonds shall be returned to the unsuccessful bidders. All bid guarantees must be deposited to the City's account. Bid guarantees belonging to the unsuccessful bidders must be returned as soon as practical after the bid opening in the form of a check written to the contractor. The City shall hold the bid guarantees of the two lowest responsible bidders. If the successful bidder fails to enter into the contract, the bid guarantee is forfeited and the contract is awarded to the next-lowest bidder. If the lowest bidder enters into the contract, the guarantee for the second-lowest bidder is returned. The successful bidder's bid bond or deposit shall be retained until the bidder enters into a contract with the City and furnishes a performance bond in the full amount of the contract price.

Per RCW 35.23.352, if the City has previously issued a written finding that the lowest bidder has, within the last three years, delivered to the City a project that was late, over budget, or did not meet specifications, and the City does not find in

writing that the lowest bidder has shown how they would improve performance so as to be likely to meet project specifications, the City may award to the second-lowest bidder that falls within 5% (five percent) of the lowest bidder and meets the same criteria as the lowest bidder.

## **9 SMALL WORKS ROSTER (RCW 39.04.155(1) AND (2))**

RCW 39.04.155 provides uniform small works roster provisions to award contracts for construction, building, renovation, remodeling, alteration, repair, or improvement of real property. The Small Works Roster may be used for public work projects valued below \$300,000 in lieu of formal bidding. Use of the Small Works Roster allows the City to waive the advertisement requirements of the formal competitive process.

The Washington State Municipal Research Services Center (MRSC) compiles small works rosters for cities and counties throughout the State of Washington. The City of Goldendale maintains its own small works rosters for public works contracts valued below \$300,000.

- a) **Invitations for Quotations.** Invitations for quotations shall include an estimate of the scope and nature of the work to be performed as well as materials and equipment to be furnished. However, detailed plans and specifications need not be included in the invitation. This subsection does not eliminate other requirements for architectural or engineering approvals as to quality and compliance with building codes.
- b) **Number of contractors invited.** Quotations shall be invited from all, or at least five (5), appropriate contractors per the attached Public Works Contract Requirements Matrix.
- c) **Vendors/contractors selected from the Small Works Roster** are not relieved from observing applicable legal requirements such as Contract Bond, Prevailing Wage, Retainage, etc.
- d) **Immediately after an award is made,** the bid quotations obtained shall be recorded, open to public inspection, and available by telephone inquiry.
- e) **As required by RCW 39.04.200,** the City must post a list of contracts awarded from the small works roster once every year. The list must contain the name of the contractor, the amount of the contract, a brief description of the type of work performed, and the date of the award.

## **11 EXEMPTIONS TO COMPETITIVE BIDDING REQUIREMENTS**

RCW 39.04.280 provides uniform exemptions to competitive bidding requirements utilized by municipalities when awarding contracts for public works and contracts for purchases.

### **11.1 Single Source - purchases that are clearly and legitimately limited to a single source of supply (Sole Source Vendor)**

If, after conducting a good faith review of available resources, the requesting department director determines that there is only one source of the required materials, supplies, or equipment, a purchase contract may be awarded without complying with established bid requirements. The requesting department director will submit a written request for sole source procurement to the Mayor/Council for approval, and conduct price, terms, and delivery negotiations, as appropriate. The vendor must certify in writing that the City is getting the lowest offered price.

The City Council shall approve all sole source purchases by resolution that identifies the factual basis for the sole source justification and concludes that “the purchase is clearly and legitimately limited to a single source or supply.” A sole source resolution shall not be required in case of emergency, under the terms and conditions specified in RCW 39.04.280(2)(b) and (c). On-going sole source purchases of materials, equipment, and supplies should be reviewed annually to ensure the pricing is still the lowest price for the City and that the conditions that justify the sole source purchase still exist.

#### **11.2 Purchases involving special facilities or market conditions.**

RCW 39.04.280(1)(b) authorizes the City Council by resolution to waive established bidding requirements if an exceptional opportunity arises to purchase favorably priced equipment or supplies or used goods that will be sold before the City can conduct the bid process. The resolution must set forth the factual basis for the special market conditions.

RCW 70.95(A).090 authorizes exceptions to the requirements of Section 7 and Section 8 of this policy as it applies to purchases for Pollution Control Facilities as they are defined in RCW 70.95(A).020.

#### **11.3 Auctions**

RCW 39.30.045 authorizes the City to acquire supplies, materials, and equipment through an auction conducted by an agency of the State of Washington, an agency of the United States, any municipality or other government agency, or any private party if the items can be obtained at a competitive price.

#### **11.4 Surplus Property**

The City may acquire surplus property from another government without the use of competitive quotes or bids (RCW 39.33.010), when it is possible to procure obvious bargains through the procurement of surplus or distress material, supplies, or equipment. The requesting department director will submit a written request for procurement to the Mayor for approval, and conduct price, terms, and delivery negotiations, as appropriate.

#### **11.5 Purchases in the event of an emergency**

Emergency is defined as “...unforeseen circumstances beyond the control of the municipality that either: (a) present a real, immediate threat to the proper performance of essential functions; or (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.” If an emergency situation has been declared, the Mayor or designee may make or authorize others to make emergency procurements of materials, supplies, equipment, or services without complying with the requirements of this policy when there exists a threat to public health, welfare, or safety or threat to proper performance of essential functions; provided, that such emergency procurements shall be made with such competition as is practical under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor/vendor shall be included in the contract file. As soon as practical, a record of each emergency procurement shall be made and shall set forth the contract’s name, the amount and type of the contract, and listing of the

item(s) procured under the contract, which shall be reported to the Council at the next subsequent meeting. If a contract is awarded without competitive bidding due to a declared emergency, the City Council must adopt a resolution certifying the emergency situation existed no later than two weeks following the award of the contract (RCW 39.04.280(2)(b)). The persons authorized to issue an emergency proclamation under MMC 2.60.090, in the same order of succession, are authorized to declare an emergency for purposes of this bidding exemption.

#### **11.6 Interlocal Agreements**

The City may enter into Interlocal agreements with other public agencies similarly authorized under RCW 39.34.030. State law in regard to competitive bidding shall govern any cooperative purchasing agreement. "Piggybacking" on other jurisdiction bids requires an Interlocal agreement. All Interlocal cooperative-purchasing agreements shall be presented to Council for approval.

### **12 TRAVEL**

All expense payments or reimbursements for travel and/or subsistence expenses must meet the requirements set forth in the City of Goldendale Travel Policy.

### **13 PAYMENT PROCESSING**

#### **13.1 Approvals**

Vendor invoices shall be signed for approval by the department director or designee. Reimbursements payable to City employees shall be signed for approval as follows (employees may not approve their own reimbursement):

- Council – approved by the Mayor, City Administrator, or designee;
- Mayor – approved by the City Administrator or designee;
- City Administrator – approved by the Mayor or designee;
- Department Head – approved by the City Administrator or designee;
- Other employees – approved by the Department Director or designee.

#### **13.2 Accounts Payable**

Original invoices that are received by accounts payable will be date-stamped and routed to department directors weekly. Other invoices may be received directly by the department director or other staff, such as when items are picked up at will-call or services are performed on-site. For all invoices, department director or designees will verify that the invoiced items have been received and that the invoiced amount is correct. The accounts payable original invoices should include the correct account coding and have a required authorized approval signature added. The approved invoice will be routed to accounts payable for payment. There are two accounts payable check cycles scheduled each month, the 1st and 2nd Council meetings of each month. The Clerk/Treasurer or designee audits the bills prior to City Council meetings ensuring the correct coding of the bills, authorization approvals, and proper documentation prior to Council approval. The department director or designee approval is required before bills can be paid.

### **13.3 Pre-Council Meeting Checks**

Departments should avoid requests for pre-Council meeting checks by submitting approved invoices to accounts payable as soon as invoices are received. If extenuating circumstances exist, a check may be issued to avoid incurring penalties, interest, or late charges. Recurring invoices for utilities, PUD, and telephones may be paid early to avoid penalties or late fees.

## **14 CREDIT CARDS**

In accordance with RCW 43.09.2855, local governments are authorized to use credit cards or procurement cards for official government purchases and acquisitions. Cash advances on credit cards or procurement cards are prohibited. Credit cards or procurement cards may not be used to purchase alcoholic beverages. It will be the responsibility of each department director to assign credit cards or procurement cards to employees that need them for City operations.

### **14.1 Bank-Issued Credit Cards/Procurement Cards**

Bank issued credit cards can only be used for official City business. It is the responsibility of employee to provide itemized receipts, itemized invoices or detailed online order confirmations to the Clerk/Treasure.

### **14.2 Store-Issued Credit Accounts**

The City discourages the practice of requesting new charge accounts from vendors unless the vendor will not accept a procurement card or check on delivery and the City will realize cost savings or has time constraints. It is the City's preference for employees to use the procurement cards whenever possible. Store-issued credit cards shall have a limit of \$5,000. Individual store credit limits may be modified by City Council resolution upon finding that special circumstances necessitate the higher amount.

## **15 PETTY CASH**

Petty cash funds cover minor disbursements. Employees may be reimbursed from petty cash funds for authorized purchases that do not exceed the established petty cash limit. Refer to the City of Goldendale Petty Cash Policy for details.



AGENDA BILL: J1

AGENDA TITLE: Ordinance No 1525 Amending Ord No 1512

DATE: March 6, 2023

**ACTION REQUIRED:**

ORDINANCE  X

COUNCIL INFORMATION \_\_\_\_\_

RESOLUTION \_\_\_\_\_

OTHER \_\_\_\_\_

MOTION  X

\_\_\_\_\_

**EXPLANATION:**

The purpose of this ordinance is to close out the 2022 Budget. Staff will be present to discuss and answer questions.

**FISCAL IMPACT:**

**ALTERNATIVES:**

**STAFF RECOMMENDATION:** Approval

**MOTION:**

**I MOVE TO APPROVE ORDINANCE NO 1525 AMENDING THE 2022 BUDGET FOR CLOSE OUT.**

**CITY OF GOLDENDALE  
GOLDENDALE, WASHINGTON**

**ORDINANCE NO. 1525**

**AN ORDINANCE AMENDING ORDINANCE NO. 1512, WHICH IS THE 2022 BUDGET, AND PROVIDING FOR INCREASED APPROPRIATIONS FOR THE CURRENT EXPENSE FUND AND CITY STREETS FUND.**

**WHEREAS**, it has become necessary to increase appropriations in several funds below or above the original estimates, and

**WHEREAS**, increased appropriations are due to a combination of increased project cost in 2022 and the receipt of TIB reimbursement funds not received until 2023,

**WHEREAS**, the City Street Fund will reimburse the Current Expense Fund in 2023,

**WHEREAS**, sufficient funding exists, now therefore,

**THE CITY COUNCIL OF THE CITY OF GOLDENDALE, WASHINGTON DOES ORDAIN AS FOLLOWS:**

Ordinance No. 1512 is hereby amended as follows:

Section 1: The Current Expense Fund is increasing its appropriations in the amount of \$320,000 to cover increased cost of the Byers Street Road Improvement Project. Revenues to cover the increased appropriations will come from available cash reserves.

Section 2: The City Streets Fund is increasing its appropriations in the amount of \$320,000 to cover costs of the Byers Street Road Improvement Project. Revenues to cover the increased appropriations will come from an interfund transfer.

**EFFECTIVE DATE:** This ordinance shall take effect five (5) days after its publication according to law.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
GOLDENDALE, WASHINGTON, THIS 6<sup>th</sup> DAY OF MARCH 2023.**

APPROVED:

\_\_\_\_\_  
Michael Canon, Mayor

ATTEST:

\_\_\_\_\_  
Sandy Wells  
Clerk-Treasurer

APPROVED AS TO FORM ONLY:

\_\_\_\_\_  
City Attorney

# Cash Activity Out

Period: 2022 - 13th month 2022  
Period Totals: Fiscal

Fund	Description	Investments Acquired	Other Transfers	Disbursements	Total Used	Ending Balance
001	Current Expense Fund	\$0.00	\$588,000.00	\$2,677,853.09	\$3,265,853.09	\$1,798,351.32
101	Street Fund	\$0.00	\$0.00	\$1,447,422.78	\$1,447,422.78	(\$317,570.02)
103	Parks & Rec. Fund	\$0.00	\$0.00	\$113,114.34	\$113,114.34	\$4,275.98
104	Gdale Housing Rehab	\$0.00	\$0.00	\$0.00	\$0.00	\$66,150.50
105	Economic Dev. Fund	\$0.00	\$0.00	\$3,725.28	\$3,725.28	\$30,305.80
106	Public Safety Reserve	\$0.00	\$0.00	\$141,242.29	\$141,242.29	\$49,646.85
107	Capital Imp. Fund	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$143,951.53
108	Criminal Justice Prog.	\$0.00	\$0.00	\$2,419.53	\$2,419.53	\$27,636.29
109	Drug Enf./Investig.	\$0.00	\$0.00	\$5,774.75	\$5,774.75	\$9,052.78
110	Tourism Fund	\$0.00	\$0.00	\$83,854.52	\$83,854.52	\$98,265.58
401	Water/Sewer Fund	\$0.00	\$0.00	\$2,732,950.92	\$2,732,950.92	\$1,304,573.73
410	W/S Bond Red. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
411	W/S Bond Res. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
510	Public Works Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
650	Agency Suspense Fund	\$0.00	\$0.00	\$17,353.11	\$17,353.11	\$36,404.86
750	*Treasurer Invest.	\$3,991.40	\$0.00	\$0.00	\$3,991.40	(\$742,770.57)
754	*Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00
755	*Confidential Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00
		<b>\$3,991.40</b>	<b>\$603,000.00</b>	<b>\$7,225,710.61</b>	<b>\$7,832,702.01</b>	<b>\$2,512,674.63</b>



# Expenditure

## 2022 Expenditures Report

Starting Account Number: 001-000-000-508-10-00-00 Reserved  
Ending Account Number: 101-028-000-595-30-41-00 Professional Services - PW Trust Fund  
Period: 2022 - 13th month 2022

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Current Expense Fund</b>						
<b>Expenditure</b>						
<b>Legislative</b>						
001-000-000-511-30-44-00	Official Publication Service	\$0.00	\$2,091.79	\$3,000.00	69.73%	\$908.21
001-000-000-511-60-11-00	Salaries & Wages	\$0.00	\$8,050.00	\$8,400.00	95.83%	\$350.00
001-000-000-511-60-20-00	Personnel Benefits	\$0.00	\$780.19	\$1,000.00	78.02%	\$219.81
001-000-000-511-60-31-00	Operating Supplies	\$0.00	\$1,616.61	\$500.00	323.32%	(\$1,116.61)
001-000-000-511-60-42-00	Communications	\$0.00	\$193.32	\$0.00		(\$193.32)
001-000-000-511-60-43-00	Travel Expenses	\$0.00	\$109.85	\$1,000.00	10.99%	\$890.15
001-000-000-511-60-49-20	Registrations	\$0.00	\$470.00	\$1,500.00	31.33%	\$1,030.00
<b>Total Legislative</b>		<b>\$0.00</b>	<b>\$13,311.76</b>	<b>\$15,400.00</b>	<b>86.44%</b>	<b>\$2,088.24</b>
<b>Judicial</b>						
001-000-000-512-50-40-00	Intergov'l Prof Serv (East District Court)	\$0.00	\$13,860.55	\$15,000.00	92.40%	\$1,139.45
001-000-000-512-50-41-00	Professional Services (Pros Atty)	\$0.00	\$66,000.00	\$60,000.00	110.00%	(\$6,000.00)
001-000-000-512-50-41-10	Professional Services (Public Dfender)	\$4,995.00	\$56,887.40	\$27,000.00	210.59%	(\$29,887.40)
001-000-000-512-50-44-00	Advertising	\$0.00	\$488.20	\$0.00		(\$488.20)
<b>Total Judicial</b>		<b>\$4,995.00</b>	<b>\$137,236.15</b>	<b>\$102,000.00</b>	<b>134.55%</b>	<b>(\$35,236.15)</b>
<b>Mayor</b>						
001-000-000-513-10-11-00	Salaries & Wages	\$0.00	\$11,500.00	\$12,000.00	95.83%	\$500.00
001-000-000-513-10-20-00	Personnel Benefits	\$0.00	\$911.72	\$1,000.00	91.17%	\$88.28
001-000-000-513-10-31-00	Operating Supplies	\$0.00	\$478.27	\$500.00	95.65%	\$21.73
001-000-000-513-10-42-00	Communications	\$59.34	\$950.69	\$0.00		(\$950.69)
001-000-000-513-10-43-00	Travel Expenses	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-513-10-49-20	Registrations	\$0.00	\$94.00	\$500.00	18.80%	\$406.00
001-000-000-513-10-49-30	Awc/Dues/Refunds	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
<b>Total Mayor</b>		<b>\$59.34</b>	<b>\$13,934.68</b>	<b>\$16,500.00</b>	<b>84.45%</b>	<b>\$2,565.32</b>
<b>Financial and Records Services</b>						
001-000-000-514-20-11-00	Salaries & Wages	\$0.00	\$249,702.22	\$261,000.00	95.67%	\$11,297.78
001-000-000-514-20-12-00	Salaries & Wages - Overtime	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-514-20-20-00	Personnel Benefits	\$1,825.02	\$114,776.59	\$113,000.00	101.57%	(\$1,776.59)
001-000-000-514-20-31-00	Operating Supplies	\$0.00	\$1,206.39	\$500.00	241.28%	(\$706.39)
001-000-000-514-20-40-00	Intergov'l Prof Serv (Auditor)	\$0.00	\$20,440.31	\$25,000.00	81.76%	\$4,559.69
001-000-000-514-20-41-00	Professional Services	\$2,065.00	\$5,835.34	\$5,000.00	116.71%	(\$835.34)
001-000-000-514-20-43-00	Travel Expenses	\$0.00	\$1,885.91	\$2,000.00	94.30%	\$114.09
001-000-000-514-20-44-00	Advertising	\$0.00	\$730.12	\$0.00		(\$730.12)
001-000-000-514-20-46-10	Property/Equip Insurance	\$0.00	\$273.00	\$500.00	54.60%	\$227.00
001-000-000-514-20-46-20	Property/Equip Insurance	\$0.00	\$73.57	\$0.00		(\$73.57)
001-000-000-514-20-49-20	Registrations	\$0.00	\$96.75	\$1,000.00	9.68%	\$903.25

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-514-20-49-30	Dues And Subscriptions	\$0.00	\$3,486.00	\$500.00	697.20%	(\$2,986.00)
001-000-000-514-20-49-40	Wire Transfer/Bank Fees	\$0.00	\$3,181.52	\$300.00	1,060.51%	(\$2,881.52)
001-000-000-514-20-49-50	Recording Fees	\$0.00	\$71.00	\$0.00		(\$71.00)
001-000-000-514-40-40-00	Election Costs	\$0.00	\$2,815.66	\$4,000.00	70.39%	\$1,184.34
001-000-000-514-90-40-00	Voters Registration	\$0.00	\$7,510.18	\$9,000.00	83.45%	\$1,489.82
<b>Total Financial and Records Services</b>		<b>\$3,890.02</b>	<b>\$412,084.56</b>	<b>\$422,300.00</b>	<b>97.58%</b>	<b>\$10,215.44</b>
<b>Legal</b>						
001-000-000-515-31-41-00	Professional Services	\$1,823.50	\$49,474.49	\$16,800.00	294.49%	(\$32,674.49)
<b>Total Legal</b>		<b>\$1,823.50</b>	<b>\$49,474.49</b>	<b>\$16,800.00</b>	<b>294.49%</b>	<b>(\$32,674.49)</b>
<b>Employee Benefit Programs</b>						
001-000-000-517-20-20-00	Leoff 1 Medical Ins. Prem	\$0.00	\$16,301.04	\$30,000.00	54.34%	\$13,698.96
001-000-000-517-20-20-01	Leoff 1 Medical Not Paid	\$0.00	\$266.20	\$3,000.00	8.87%	\$2,733.80
001-000-000-517-60-26-00	Awc Retro Spective Program	\$0.00	\$1,950.54	\$2,000.00	97.53%	\$49.46
<b>Total Employee Benefit Programs</b>		<b>\$0.00</b>	<b>\$18,517.78</b>	<b>\$35,000.00</b>	<b>52.91%</b>	<b>\$16,482.22</b>
<b>Centralized Services</b>						
<b>Property Management Services</b>						
001-000-000-518-20-30-00	Property & Leasehold Taxes	\$0.00	\$1,183.30	\$500.00	236.66%	(\$683.30)
<b>City Hall</b>						
001-000-000-518-21-11-00	Salaries & Wages	\$0.00	\$3,517.20	\$1,000.00	351.72%	(\$2,517.20)
001-000-000-518-21-12-00	Salaries & Wages - Overtime	\$0.00	\$166.78	\$0.00		(\$166.78)
001-000-000-518-21-20-00	Personnel Benefits	\$0.00	\$1,797.27	\$500.00	359.45%	(\$1,297.27)
001-000-000-518-21-31-00	Office Supplies	\$729.65	\$16,668.78	\$6,000.00	277.81%	(\$10,668.78)
001-000-000-518-21-41-00	Professional Services	\$1,360.00	\$11,551.85	\$1,000.00	1,155.19%	(\$10,551.85)
001-000-000-518-21-44-00	Advertising	\$0.00	\$649.08	\$0.00		(\$649.08)
001-000-000-518-21-45-00	Rents & Leases	\$204.77	\$3,600.17	\$1,000.00	360.02%	(\$2,600.17)
001-000-000-518-21-46-20	Property/Equip Insurance	\$0.00	\$3,945.80	\$1,000.00	394.58%	(\$2,945.80)
001-000-000-518-21-47-00	Utilities	\$311.53	\$8,255.70	\$6,200.00	133.16%	(\$2,055.70)
001-000-000-518-21-48-00	Repairs & Maintenance	\$50.45	\$1,871.80	\$4,500.00	41.60%	\$2,628.20
<b>Total City Hall</b>		<b>\$2,656.40</b>	<b>\$52,024.43</b>	<b>\$21,200.00</b>	<b>245.40%</b>	<b>(\$30,824.43)</b>
<b>Simcoe Building</b>						
001-000-000-518-23-47-00	Utilities	\$0.00	\$159.44	\$0.00		(\$159.44)
<b>Total Simcoe Building</b>		<b>\$0.00</b>	<b>\$159.44</b>	<b>\$0.00</b>		<b>(\$159.44)</b>
<b>Total Property Management Services</b>		<b>\$2,656.40</b>	<b>\$53,367.17</b>	<b>\$21,700.00</b>	<b>245.93%</b>	<b>(\$31,667.17)</b>
<b>Administration</b>						
001-000-000-518-30-31-00	Office & Operating Supplies	\$0.00	\$364.50	\$5,000.00	7.29%	\$4,635.50
001-000-000-518-30-42-00	Communications	\$178.01	\$10,067.06	\$7,000.00	143.82%	(\$3,067.06)
001-000-000-518-30-44-00	Advertising	\$0.00	\$30.39	\$0.00		(\$30.39)
001-000-000-518-30-45-00	Operating Rentals & Leases	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
001-000-000-518-30-46-20	Insurance - Property	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-518-30-49-00	Miscellaneous	\$0.00	(\$205.50)	\$0.00		\$205.50
001-000-000-518-30-49-30	Dues & Subscriptions	\$0.00	\$40.00	\$0.00		(\$40.00)
<b>Total Administration</b>		<b>\$178.01</b>	<b>\$10,296.45</b>	<b>\$15,000.00</b>	<b>68.64%</b>	<b>\$4,703.55</b>
<b>Information Technology</b>						
001-000-000-518-80-30-00	Computer Software/Hardware	\$0.00	\$5,098.54	\$4,000.00	127.46%	(\$1,098.54)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-518-80-31-00	Office & Operating Supplies	\$0.00	\$409.58	\$2,000.00	20.48%	\$1,590.42
001-000-000-518-80-48-00	Repair & Maintenance	\$151.00	\$15,736.35	\$15,000.00	104.91%	(\$736.35)
	<b>Total Information Technology</b>	<b>\$151.00</b>	<b>\$21,244.47</b>	<b>\$21,000.00</b>	<b>101.16%</b>	<b>(\$244.47)</b>
	<b>Other Central Services</b>					
001-000-000-518-90-11-00	Salaries & Wages	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-518-90-20-00	Personnel Benefits	\$0.00	\$0.00	\$250.00	0.00%	\$250.00
001-000-000-518-90-31-00	Operating Supplies	\$0.00	\$0.00	\$200.00	0.00%	\$200.00
001-000-000-518-90-32-00	Fuel Consumed	\$109.42	\$757.84	\$500.00	151.57%	(\$257.84)
001-000-000-518-90-46-20	Insurance	\$0.00	\$0.00	\$50.00	0.00%	\$50.00
001-000-000-518-90-48-00	Repair & Maintenance	\$0.00	\$0.00	\$300.00	0.00%	\$300.00
	<b>Total Other Central Services</b>	<b>\$109.42</b>	<b>\$757.84</b>	<b>\$1,800.00</b>	<b>42.10%</b>	<b>\$1,042.16</b>
	<b>Total Centralized Services</b>	<b>\$3,094.83</b>	<b>\$85,665.93</b>	<b>\$59,500.00</b>	<b>143.98%</b>	<b>(\$26,165.93)</b>
	<b>Risk Management Services</b>					
001-000-000-519-00-46-00	Liability Insurance	\$0.00	\$45,914.00	\$45,000.00	102.03%	(\$914.00)
	<b>Total Risk Management Services</b>	<b>\$0.00</b>	<b>\$45,914.00</b>	<b>\$45,000.00</b>	<b>102.03%</b>	<b>(\$914.00)</b>
	<b>Law Enforcement</b>					
	<b>Administration</b>					
001-000-000-521-10-11-00	Salaries & Wages	\$0.00	\$82,869.49	\$189,000.00	43.85%	\$106,130.51
001-000-000-521-10-12-00	Salaries & Wages/OT	\$0.00	\$690.93	\$0.00		(\$690.93)
001-000-000-521-10-20-00	Personnel Benefits	\$4,258.38	\$102,617.96	\$94,000.00	109.17%	(\$8,617.96)
001-000-000-521-10-26-00	Clothing Allowance	\$0.00	\$304.03	\$1,000.00	30.40%	\$695.97
001-000-000-521-10-31-00	Office Supplies	\$12.90	\$4,028.25	\$1,000.00	402.83%	(\$3,028.25)
001-000-000-521-10-41-00	Professional Services	\$0.00	\$6,125.02	\$2,000.00	306.25%	(\$4,125.02)
001-000-000-521-10-42-00	Communications	\$653.04	\$17,380.68	\$14,500.00	119.87%	(\$2,880.68)
001-000-000-521-10-43-00	Travel Expenses	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
001-000-000-521-10-45-00	Operating Rents & Leases	\$32.23	\$598.63	\$2,500.00	23.95%	\$1,901.37
001-000-000-521-10-49-30	Dues and Subscriptions	\$0.00	\$845.00	\$450.00	187.78%	(\$395.00)
	<b>Total Administration</b>	<b>\$4,956.55</b>	<b>\$215,459.99</b>	<b>\$307,450.00</b>	<b>70.08%</b>	<b>\$91,990.01</b>
	<b>Investigation</b>					
001-000-000-521-21-31-00	Office & Operating Supplies	\$0.00	\$824.34	\$1,000.00	82.43%	\$175.66
001-000-000-521-21-41-00	Professional Services	\$0.00	\$249.44	\$500.00	49.89%	\$250.56
001-000-000-521-21-43-00	Travel Expenses	\$0.00	\$0.00	\$250.00	0.00%	\$250.00
001-000-000-521-21-49-80	Impound Fees	\$0.00	\$0.00	\$250.00	0.00%	\$250.00
	<b>Total Investigation</b>	<b>\$0.00</b>	<b>\$1,073.78</b>	<b>\$2,000.00</b>	<b>53.69%</b>	<b>\$926.22</b>
	<b>Police Operations</b>					
001-000-000-521-22-11-00	Salaries & Wages	\$0.00	\$676,517.83	\$552,000.00	122.56%	(\$124,517.83)
001-000-000-521-22-12-00	Salaries & Wages - Overtime	\$0.00	\$32,393.80	\$25,000.00	129.58%	(\$7,393.80)
001-000-000-521-22-20-00	Personnel Benefits	\$0.00	\$254,376.21	\$301,000.00	84.51%	\$46,623.79
001-000-000-521-22-26-00	Uniforms & Clothing Allowance	\$0.00	\$1,825.89	\$4,000.00	45.65%	\$2,174.11
001-000-000-521-22-31-00	Office Supplies	\$0.00	\$1,036.54	\$1,000.00	103.65%	(\$36.54)
001-000-000-521-22-40-00	Intergov't Dispatch Services	\$0.00	\$46,063.86	\$40,000.00	115.16%	(\$6,063.86)
001-000-000-521-22-42-00	Communications	\$360.09	\$4,203.30	\$0.00		(\$4,203.30)
001-000-000-521-22-49-30	Dues And Subscriptions	\$0.00	\$250.00	\$250.00	100.00%	\$0.00
001-000-000-521-22-49-60	Immunizations/Physicals	\$0.00	(\$380.00)	\$0.00		\$380.00



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total Police Operations</b>		<b>\$360.09</b>	<b>\$1,016,287.43</b>	<b>\$923,250.00</b>	<b>110.08%</b>	<b>(\$93,037.43)</b>
<b>Special Units/Reserves</b>						
001-000-000-521-23-20-11	Disability Insurance	\$0.00	\$370.00	\$0.00		(\$370.00)
<b>Total Special Units/Reserves</b>		<b>\$0.00</b>	<b>\$370.00</b>	<b>\$0.00</b>		<b>(\$370.00)</b>
<b>Training</b>						
001-000-000-521-40-31-00	Operating Supplies-Training	\$0.00	\$6,220.95	\$6,500.00	95.71%	\$279.05
001-000-000-521-40-43-00	Travel	\$0.00	\$4,166.22	\$7,500.00	55.55%	\$3,333.78
001-000-000-521-40-49-20	Registrations	\$0.00	\$1,461.02	\$6,000.00	24.35%	\$4,538.98
<b>Total Training</b>		<b>\$0.00</b>	<b>\$11,848.19</b>	<b>\$20,000.00</b>	<b>59.24%</b>	<b>\$8,151.81</b>
<b>Facilities &amp; Equipment</b>						
001-000-000-521-50-11-00	Salaries & Wages	\$0.00	\$2,654.09	\$3,000.00	88.47%	\$345.91
001-000-000-521-50-12-00	Salaries and Wages Overtime	\$0.00	\$10.52	\$0.00		(\$10.52)
001-000-000-521-50-20-00	Personnel Benefits	\$0.00	\$1,231.34	\$1,500.00	82.09%	\$268.66
001-000-000-521-50-31-00	Office & Operating Supplies	\$0.00	\$1,686.82	\$6,000.00	28.11%	\$4,313.18
001-000-000-521-50-32-00	Fuel Consumed	\$426.43	\$17,581.85	\$16,000.00	109.89%	(\$1,581.85)
001-000-000-521-50-35-00	Small Tools & Minor Equipment	\$0.00	\$268.48	\$2,000.00	13.42%	\$1,731.52
001-000-000-521-50-41-00	Professional Services	\$0.00	\$2,981.75	\$2,000.00	149.09%	(\$981.75)
001-000-000-521-50-46-20	Property/Equip Insurance	\$0.00	\$5,597.27	\$2,000.00	279.86%	(\$3,597.27)
001-000-000-521-50-47-00	Utilities	\$444.36	\$6,678.74	\$4,500.00	148.42%	(\$2,178.74)
001-000-000-521-50-48-10	Repair & Maint/Equipment	\$146.66	\$2,913.48	\$4,000.00	72.84%	\$1,086.52
001-000-000-521-50-48-20	Repair & Maint/Building	\$93.76	\$2,793.29	\$1,500.00	186.22%	(\$1,293.29)
001-000-000-521-50-48-30	Repair & Maint/Computer	\$0.00	\$17,229.40	\$10,000.00	172.29%	(\$7,229.40)
<b>Total Facilities &amp; Equipment</b>		<b>\$1,111.21</b>	<b>\$61,627.03</b>	<b>\$52,500.00</b>	<b>117.38%</b>	<b>(\$9,127.03)</b>
<b>Total Law Enforcement</b>		<b>\$6,427.85</b>	<b>\$1,306,666.42</b>	<b>\$1,305,200.00</b>	<b>100.11%</b>	<b>(\$1,466.42)</b>
<b>Fire Control</b>						
<b>Administration</b>						
001-000-000-522-10-11-00	Salaries & Wages (Officers)	\$0.00	\$44,149.05	\$42,000.00	105.12%	(\$2,149.05)
001-000-000-522-10-11-10	Volunteer Firemen Pay	\$0.00	\$63,264.24	\$84,000.00	75.31%	\$20,735.76
001-000-000-522-10-20-00	Personnel Benefits	\$0.00	\$4,006.52	\$2,100.00	190.79%	(\$1,906.52)
001-000-000-522-10-20-10	Volunteer Firemen Personal Benefits	\$0.00	\$3,866.32	\$3,000.00	128.88%	(\$866.32)
001-000-000-522-10-20-11	Pension & Disability Ins.	\$0.00	\$2,130.00	\$3,000.00	71.00%	\$870.00
001-000-000-522-10-26-00	Uniforms & Clothing Allowance	\$0.00	\$6,636.15	\$10,000.00	66.36%	\$3,363.85
001-000-000-522-10-31-00	Office & Operating Supplies	\$1,133.50	\$21,564.75	\$6,500.00	331.77%	(\$15,064.75)
001-000-000-522-10-41-00	Professional Service	\$0.00	\$7,470.64	\$2,000.00	373.53%	(\$5,470.64)
001-000-000-522-10-42-00	Communications	\$0.00	\$3,322.56	\$3,000.00	110.75%	(\$322.56)
001-000-000-522-10-44-00	Advertising	\$0.00	\$33.15	\$0.00		(\$33.15)
001-000-000-522-10-45-00	Rent & Leases	\$3.38	\$366.28	\$0.00		(\$366.28)
001-000-000-522-10-48-30	Repair Maint/Computer	\$0.00	\$15,180.87	\$1,500.00	1,012.06%	(\$13,680.87)
001-000-000-522-10-49-30	Dues And Subscriptions	\$0.00	\$1,296.43	\$500.00	259.29%	(\$796.43)
<b>Total Administration</b>		<b>\$1,136.88</b>	<b>\$173,266.96</b>	<b>\$157,600.00</b>	<b>109.95%</b>	<b>(\$15,686.96)</b>
<b>Training</b>						
001-000-000-522-45-31-00	Office & Operating Supplies	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-522-45-43-00	Travel Expenses	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-522-45-49-20	Registrations	\$90.00	\$390.00	\$500.00	78.00%	\$110.00



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total Training</b>		<b>\$90.00</b>	<b>\$390.00</b>	<b>\$1,500.00</b>	<b>26.00%</b>	<b>\$1,110.00</b>
<b>Facilities</b>						
001-000-000-522-50-11-00	Salaries & Wages	\$0.00	\$2,687.74	\$1,000.00	268.77%	(\$1,687.74)
001-000-000-522-50-12-00	Salaries & Wages - Overtime	\$0.00	\$10.49	\$0.00		(\$10.49)
001-000-000-522-50-20-00	Personnel Benefits	\$0.00	\$1,537.22	\$500.00	307.44%	(\$1,037.22)
001-000-000-522-50-31-00	Operating Supplies	\$770.12	\$10,135.82	\$12,000.00	84.47%	\$1,864.18
001-000-000-522-50-46-20	Property/Equip Insurance	\$0.00	\$12,445.59	\$6,000.00	207.43%	(\$6,445.59)
001-000-000-522-50-47-00	Utility Services	\$1,315.01	\$10,541.68	\$10,000.00	105.42%	(\$541.68)
001-000-000-522-50-48-10	Repair & Maint/Equipment	\$0.00	\$139.75	\$0.00		(\$139.75)
001-000-000-522-50-48-20	Repair Maint/Building	\$0.00	\$2,055.68	\$2,400.00	85.65%	\$344.32
<b>Total Facilities</b>		<b>\$2,085.13</b>	<b>\$39,553.97</b>	<b>\$31,900.00</b>	<b>123.99%</b>	<b>(\$7,653.97)</b>
<b>Equipment</b>						
001-000-000-522-60-11-00	Salaries & Wages	\$0.00	\$60.99	\$0.00		(\$60.99)
001-000-000-522-60-20-00	Personnel Benefits	\$0.00	\$33.22	\$0.00		(\$33.22)
001-000-000-522-60-31-00	Operating Supplies	\$0.00	\$20,643.35	\$16,000.00	129.02%	(\$4,643.35)
001-000-000-522-60-32-00	Fuel Consumed	\$179.69	\$6,221.26	\$4,000.00	155.53%	(\$2,221.26)
001-000-000-522-60-45-00	Rents & Leases	\$52.87	\$607.93	\$0.00		(\$607.93)
001-000-000-522-60-48-10	Repair Maint/Equipment	\$0.00	\$11,074.91	\$13,000.00	85.19%	\$1,925.09
<b>Total Equipment</b>		<b>\$232.56</b>	<b>\$38,641.66</b>	<b>\$33,000.00</b>	<b>117.10%</b>	<b>(\$5,641.66)</b>
<b>Total Fire Control</b>		<b>\$3,544.57</b>	<b>\$251,872.59</b>	<b>\$224,000.00</b>	<b>112.44%</b>	<b>(\$27,872.59)</b>
001-000-000-523-60-40-00	Intergov'l Prof Serv (Jail Services)	\$0.00	\$40,000.00	\$50,000.00	80.00%	\$10,000.00
<b>Protective Inspections</b>						
<b>Inspections, Permits, Certificates, And Licenses</b>						
001-000-000-524-20-11-00	Salaries & Wages	\$0.00	\$29,814.17	\$28,000.00	106.48%	(\$1,814.17)
001-000-000-524-20-12-00	Salaries & Wages - Overtime	\$0.00	\$117.87	\$0.00		(\$117.87)
001-000-000-524-20-20-00	Personnel Benefits	\$304.17	\$15,703.64	\$14,000.00	112.17%	(\$1,703.64)
001-000-000-524-20-31-00	Office Supplies	\$0.00	\$655.48	\$2,400.00	27.31%	\$1,744.52
001-000-000-524-20-32-00	Fuel Consumed	\$18.65	\$1,050.47	\$500.00	210.09%	(\$550.47)
001-000-000-524-20-41-00	Professional Services	\$0.00	\$779.38	\$0.00		(\$779.38)
001-000-000-524-20-42-00	Communications	\$59.34	\$455.11	\$2,000.00	22.76%	\$1,544.89
001-000-000-524-20-43-00	Travel Expenses	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-524-20-44-00	Advertising	\$0.00	\$71.83	\$0.00		(\$71.83)
001-000-000-524-20-46-20	Property/Equip Insurance	\$0.00	\$315.32	\$100.00	315.32%	(\$215.32)
001-000-000-524-20-48-10	Repair & Maint/Equipment	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-524-20-49-20	Registrations	\$0.00	\$75.00	\$1,600.00	4.69%	\$1,525.00
001-000-000-524-20-49-30	Dues And Subscriptions	\$0.00	\$700.00	\$0.00		(\$700.00)
<b>Total Inspections, Permits, Certificates, And Licenses</b>		<b>\$382.16</b>	<b>\$49,738.27</b>	<b>\$50,600.00</b>	<b>98.30%</b>	<b>\$861.73</b>
<b>Regulations, Standards And Enforcement</b>						
001-000-000-524-60-11-00	Salary & Wages	\$0.00	\$27,977.39	\$28,000.00	99.92%	\$22.61
001-000-000-524-60-12-00	Salary & Wages/OT	\$0.00	\$1,062.22	\$0.00		(\$1,062.22)
001-000-000-524-60-20-00	Personal Benefits	\$0.00	\$11,140.83	\$14,000.00	79.58%	\$2,859.17
001-000-000-524-60-31-00	Code Enforcement Supplies	\$0.00	\$33.59	\$0.00		(\$33.59)
001-000-000-524-60-32-00	Code Enforcement Fuel Consumed	\$18.64	\$478.51	\$0.00		(\$478.51)
001-000-000-524-60-41-00	Code Enforcement Prof Services	\$234.35	\$33,255.91	\$30,000.00	110.85%	(\$3,255.91)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-524-60-42-00	Communications	\$0.00	\$1,353.54	\$500.00	270.71%	(\$853.54)
001-000-000-524-60-44-00	Advertising	\$0.00	\$1,326.85	\$500.00	265.37%	(\$826.85)
001-000-000-524-60-49-50	Recording Fees	\$407.00	\$1,647.00	\$0.00		(\$1,647.00)
<b>Total Regulations, Standards And Enforcement</b>						
		<b>\$659.99</b>	<b>\$78,275.84</b>	<b>\$73,000.00</b>	<b>107.23%</b>	<b>(\$5,275.84)</b>
<b>Total Protective Inspections</b>						
		<b>\$1,042.15</b>	<b>\$128,014.11</b>	<b>\$123,600.00</b>	<b>103.57%</b>	<b>(\$4,414.11)</b>
<b>Emergency Services</b>						
001-000-000-525-10-51-10	Interlocal Emer. Mgmt. Svcs.	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
001-000-000-525-60-11-00	Salaries & Wages	\$0.00	\$8,010.08	\$0.00		(\$8,010.08)
001-000-000-525-60-20-00	Personnel Benefits	\$0.00	\$2,761.19	\$0.00		(\$2,761.19)
<b>Total Emergency Services</b>						
		<b>\$0.00</b>	<b>\$10,771.27</b>	<b>\$2,500.00</b>	<b>430.85%</b>	<b>(\$8,271.27)</b>
<b>Airport Facilities</b>						
001-000-000-546-20-11-00	Salaries & Wages	\$0.00	\$13,528.10	\$1,500.00	901.87%	(\$12,028.10)
001-000-000-546-20-20-00	Personnel Benefits	\$0.00	\$5,904.54	\$800.00	738.07%	(\$5,104.54)
001-000-000-546-20-31-00	Operating Supplies	\$154.25	\$1,820.50	\$900.00	202.28%	(\$920.50)
001-000-000-546-20-40-00	Operating Assessments	\$0.00	\$45.21	\$0.00		(\$45.21)
001-000-000-546-20-41-00	Professional Services	\$0.00	\$0.00	\$17,500.00	0.00%	\$17,500.00
001-000-000-546-20-46-10	Liability Insurance	\$0.00	\$3,497.00	\$3,000.00	116.57%	(\$497.00)
001-000-000-546-20-46-20	Property/Equip Insurance	\$0.00	\$127.06	\$0.00		(\$127.06)
001-000-000-546-20-47-00	Utility Services	\$72.20	\$989.22	\$1,000.00	98.92%	\$10.78
001-000-000-546-20-49-20	Registration/Training	\$0.00	\$1,170.60	\$0.00		(\$1,170.60)
<b>Total Airport Facilities</b>						
		<b>\$226.45</b>	<b>\$27,082.23</b>	<b>\$24,700.00</b>	<b>109.64%</b>	<b>(\$2,382.23)</b>
<b>Animal Control</b>						
001-000-000-554-30-11-00	Salaries & Wages	\$0.00	\$11,125.34	\$5,000.00	222.51%	(\$6,125.34)
001-000-000-554-30-12-00	Salaries & Wages - Overtime	\$0.00	\$52.67	\$500.00	10.53%	\$447.33
001-000-000-554-30-20-00	Personnel Benefits	\$0.00	\$7,141.73	\$3,000.00	238.06%	(\$4,141.73)
001-000-000-554-30-26-00	Uniforms & Clothing Allowance	\$0.00	\$250.46	\$500.00	50.09%	\$249.54
001-000-000-554-30-31-00	Operating Supplies	\$0.00	\$2,036.90	\$2,000.00	101.85%	(\$36.90)
001-000-000-554-30-32-00	Fuel Consumed	\$0.00	\$77.26	\$500.00	15.45%	\$422.74
001-000-000-554-30-41-00	Professional Services	\$0.00	\$2,773.83	\$2,000.00	138.69%	(\$773.83)
001-000-000-554-30-42-00	Communications	\$0.00	\$498.36	\$500.00	99.67%	\$1.64
001-000-000-554-30-44-00	Advertising	\$0.00	\$33.15	\$0.00		(\$33.15)
001-000-000-554-30-46-20	Property/Equip Insurance	\$0.00	\$183.94	\$200.00	91.97%	\$16.06
001-000-000-554-30-48-20	Repair & Maintenance	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
<b>Total Animal Control</b>						
		<b>\$0.00</b>	<b>\$24,173.64</b>	<b>\$15,200.00</b>	<b>159.04%</b>	<b>(\$8,973.64)</b>
<b>Planning and Community Development</b>						
001-000-000-558-60-41-00	Professional Service	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
001-000-000-558-60-41-01	Professional Services Contract	\$7,680.00	\$7,680.00	\$8,000.00	96.00%	\$320.00
001-000-000-558-60-42-00	Communications	\$0.00	\$41.88	\$0.00		(\$41.88)
001-000-000-558-60-44-00	Advertising	\$0.00	\$333.85	\$1,000.00	33.39%	\$666.15
<b>Total Planning and Community Development</b>						
		<b>\$7,680.00</b>	<b>\$8,055.73</b>	<b>\$14,000.00</b>	<b>57.54%</b>	<b>\$5,944.27</b>
<b>Mental Health Services</b>						
001-000-000-564-00-51-00	Alcoholism (MH & MIR)	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
<b>Total Mental Health Services</b>						
		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>0.00%</b>	<b>\$500.00</b>
<b>Welfare</b>						

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-565-10-31-00	Food Bank Services	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
<b>Total Welfare</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,000.00</b>	<b>0.00%</b>	<b>\$5,000.00</b>
<b>Redemption Of Long-Term Debt - Governmental Funds</b>						
001-000-000-591-95-71-03	Baker Street Building Upgrade	\$0.00	\$9,288.32	\$10,000.00	92.88%	\$711.68
<b>Total Redemption Of Long-Term Debt - Governmental Funds</b>		<b>\$0.00</b>	<b>\$9,288.32</b>	<b>\$10,000.00</b>	<b>92.88%</b>	<b>\$711.68</b>
<b>Interest And Other Debt Service Costs</b>						
001-000-000-592-95-83-03	Baker Street Building Upgrade	\$0.00	\$417.97	\$1,000.00	41.80%	\$582.03
<b>Total Interest And Other Debt Service Costs</b>		<b>\$0.00</b>	<b>\$417.97</b>	<b>\$1,000.00</b>	<b>41.80%</b>	<b>\$582.03</b>
<b>Capital Expenditures</b>						
001-000-000-594-18-64-00	Capital Outlay - General Government	\$0.00	\$16,054.05	\$0.00		(\$16,054.05)
<b>Total Capital Expenditures</b>		<b>\$0.00</b>	<b>\$16,054.05</b>	<b>\$0.00</b>		<b>(\$16,054.05)</b>
<b>Transfer Out</b>						
001-000-000-597-21-00-00	Transfer-Fire Truck Reserve	\$0.00	\$88,000.00	\$88,000.00	100.00%	\$0.00
001-000-000-597-42-00-00	Transfer-City Streets	\$0.00	\$400,000.00	\$400,000.00	100.00%	\$0.00
001-000-000-597-76-00-00	Transfer-Park Fund	\$0.00	\$100,000.00	\$100,000.00	100.00%	\$0.00
<b>Total Transfer Out</b>		<b>\$0.00</b>	<b>\$588,000.00</b>	<b>\$588,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>
<b>Total Expenditure</b>		<b>\$32,783.71</b>	<b>\$3,186,535.68</b>	<b>\$3,076,200.00</b>	<b>103.59%</b>	<b>(\$110,335.68)</b>
<b>City Beautification</b>						
001-009-000-595-70-11-00	Salaries And Wages	\$0.00	\$3,145.38	\$10,000.00	31.45%	\$6,854.62
001-009-000-595-70-12-00	Salaries & Wage (Overtime)	\$0.00	\$2,285.04	\$2,000.00	114.25%	(\$285.04)
001-009-000-595-70-20-00	Personal Benefits	\$0.00	\$1,606.60	\$2,000.00	80.33%	\$393.40
001-009-000-595-70-31-00	Office & Operating Supplies	\$0.00	\$2,382.75	\$6,000.00	39.71%	\$3,617.25
<b>Total City Beautification</b>		<b>\$0.00</b>	<b>\$9,419.77</b>	<b>\$20,000.00</b>	<b>47.10%</b>	<b>\$10,580.23</b>
001-011-000-558-58-31-00	Office And Operating Supplies	\$0.00	\$3,765.73	\$0.00		(\$3,765.73)
<b>Law Enforcement - Small Grant Expenses</b>						
001-016-000-594-21-31-00	Yakima Tribal Gaming Copr Grant	\$0.00	\$7,500.00	\$0.00		(\$7,500.00)
<b>Total Law Enforcement - Small Grant Expenses</b>		<b>\$0.00</b>	<b>\$7,500.00</b>	<b>\$0.00</b>		<b>(\$7,500.00)</b>
<b>Airport Fuel System</b>						
001-022-000-594-46-41-00	Professional Services	\$0.00	\$39,984.26	\$0.00		(\$39,984.26)
001-022-000-594-46-44-00	Advertising	\$0.00	\$2,552.36	\$0.00		(\$2,552.36)
001-022-000-594-46-63-00	Construction	\$0.00	\$0.00	\$380,000.00	0.00%	\$380,000.00
<b>Total Airport Fuel System</b>		<b>\$0.00</b>	<b>\$42,536.62</b>	<b>\$380,000.00</b>	<b>11.19%</b>	<b>\$337,463.38</b>
<b>Legislative Reform Bills Law Enforcement</b>						
001-023-000-521-21-31-00	Office Supplies	\$0.00	\$343.92	\$0.00		(\$343.92)
<b>Total Legislative Reform Bills Law Enforcement</b>		<b>\$0.00</b>	<b>\$343.92</b>	<b>\$0.00</b>		<b>(\$343.92)</b>
<b>Shoreline Master Plan</b>						
001-024-000-594-58-41-00	Professional Services	\$0.00	\$6,859.00	\$0.00		(\$6,859.00)
<b>Total Shoreline Master Plan</b>		<b>\$0.00</b>	<b>\$6,859.00</b>	<b>\$0.00</b>		<b>(\$6,859.00)</b>
<b>Chad Moody Donation</b>						
001-025-000-521-21-31-00	Chad Moody Donation	\$0.00	\$1,714.06	\$0.00		(\$1,714.06)
<b>Total Chad Moody Donation</b>		<b>\$0.00</b>	<b>\$1,714.06</b>	<b>\$0.00</b>		<b>(\$1,714.06)</b>
<b>Total Current Expense Fund</b>		<b>\$32,783.71</b>	<b>\$3,258,674.78</b>	<b>\$3,476,200.00</b>	<b>93.74%</b>	<b>\$217,525.22</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Street Fund</b>						
<b>Street Operations and Maintenance</b>						
<b>Roadway</b>						
101-000-000-542-30-11-00	Salaries & Wages	\$0.00	\$24,399.91	\$34,000.00	71.76%	\$9,600.09
101-000-000-542-30-20-00	Personnel Benefits	\$0.00	\$9,320.43	\$16,000.00	58.25%	\$6,679.57
101-000-000-542-30-31-00	Operating Supplies	\$499.38	\$61,479.91	\$33,000.00	186.30%	(\$28,479.91)
101-000-000-542-30-35-00	Small Tools & Minor Equipment	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
101-000-000-542-30-45-00	Operating Rentals & Leases	\$0.00	\$8,738.91	\$5,000.00	174.78%	(\$3,738.91)
101-000-000-542-30-48-00	Repair & Maintenance	\$317.07	\$317.07	\$5,000.00	6.34%	\$4,682.93
<b>Total Roadway</b>		<b>\$816.45</b>	<b>\$104,256.23</b>	<b>\$95,000.00</b>	<b>109.74%</b>	<b>(\$9,256.23)</b>
<b>Drainage</b>						
101-000-000-542-40-11-00	Salaries & Wages	\$0.00	\$844.35	\$2,000.00	42.22%	\$1,155.65
101-000-000-542-40-12-00	Salaries & Wages - Overtime	\$0.00	\$92.96	\$0.00		(\$92.96)
101-000-000-542-40-20-00	Personnel Benefits	\$0.00	\$530.78	\$1,000.00	53.08%	\$469.22
101-000-000-542-40-31-00	Operating Supplies	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
101-000-000-542-40-41-00	Professional Services	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
101-000-000-542-40-48-00	Repair & Maintenance	\$0.00	\$5,195.57	\$0.00		(\$5,195.57)
<b>Total Drainage</b>		<b>\$0.00</b>	<b>\$6,663.66</b>	<b>\$9,000.00</b>	<b>74.04%</b>	<b>\$2,336.34</b>
<b>Street Lighting</b>						
101-000-000-542-63-47-00	Utility Services	\$835.82	\$9,639.67	\$10,000.00	96.40%	\$360.33
<b>Total Street Lighting</b>		<b>\$835.82</b>	<b>\$9,639.67</b>	<b>\$10,000.00</b>	<b>96.40%</b>	<b>\$360.33</b>
<b>Traffic Control</b>						
101-000-000-542-64-11-00	Salaries & Wages	\$0.00	\$10,666.02	\$6,000.00	177.77%	(\$4,666.02)
101-000-000-542-64-20-00	Personnel Benefits	\$0.00	\$4,259.46	\$3,000.00	141.98%	(\$1,259.46)
101-000-000-542-64-31-00	Operating Supplies	\$0.00	\$2,616.70	\$1,300.00	201.28%	(\$1,316.70)
<b>Total Traffic Control</b>		<b>\$0.00</b>	<b>\$17,542.18</b>	<b>\$10,300.00</b>	<b>170.31%</b>	<b>(\$7,242.18)</b>
<b>Snow And Ice</b>						
101-000-000-542-66-11-00	Salaries & Wages	\$0.00	\$13,311.60	\$10,000.00	133.12%	(\$3,311.60)
101-000-000-542-66-12-00	Salaries & Wages - Overtime	\$0.00	\$1,814.68	\$3,000.00	60.49%	\$1,185.32
101-000-000-542-66-20-00	Personnel Benefits	\$0.00	\$8,550.63	\$6,000.00	142.51%	(\$2,550.63)
101-000-000-542-66-31-00	Operating Supplies	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
101-000-000-542-66-48-00	Repair and Maintenance	\$0.00	\$5,376.68	\$0.00		(\$5,376.68)
<b>Total Snow And Ice</b>		<b>\$0.00</b>	<b>\$29,053.59</b>	<b>\$20,500.00</b>	<b>141.72%</b>	<b>(\$8,553.59)</b>
<b>Street Cleaning</b>						
101-000-000-542-67-11-00	Salaries & Wages	\$0.00	\$4,549.09	\$5,000.00	90.98%	\$450.91
101-000-000-542-67-20-00	Personnel Benefits	\$0.00	\$1,719.81	\$3,000.00	57.33%	\$1,280.19
101-000-000-542-67-31-00	Operating Supplies	\$84.04	\$1,807.17	\$500.00	361.43%	(\$1,307.17)
<b>Total Street Cleaning</b>		<b>\$84.04</b>	<b>\$8,076.07</b>	<b>\$8,500.00</b>	<b>95.01%</b>	<b>\$423.93</b>
<b>Roadside</b>						
101-000-000-542-70-11-00	Salaries & Wages	\$0.00	\$4,361.55	\$10,000.00	43.62%	\$5,638.45
101-000-000-542-70-12-00	Salaries & Wages - Overtime	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
101-000-000-542-70-20-00	Personnel Benefits	\$0.00	\$1,931.78	\$6,000.00	32.20%	\$4,068.22
101-000-000-542-70-31-00	Operating Supplies	\$0.00	\$2,210.52	\$4,000.00	55.26%	\$1,789.48
101-000-000-542-70-41-00	Professional Services	\$0.00	\$1,870.00	\$0.00		(\$1,870.00)



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
101-000-000-542-70-48-00	Repair & Maintenance	\$0.00	\$13,419.74	\$0.00		(\$13,419.74)
<b>Total Roadside</b>		<b>\$0.00</b>	<b>\$23,793.59</b>	<b>\$22,000.00</b>	<b>108.15%</b>	<b>(\$1,793.59)</b>
<b>Total Street Operations and Maintenance</b>		<b>\$1,736.31</b>	<b>\$199,024.99</b>	<b>\$175,300.00</b>	<b>113.53%</b>	<b>(\$23,724.99)</b>
<b>Administrative Services</b>						
101-000-000-543-30-11-00	Salaries & Wages	\$0.00	\$33,568.11	\$34,000.00	98.73%	\$431.89
101-000-000-543-30-12-00	Salaries & Wages - Overtime	\$0.00	\$91.81	\$0.00		(\$91.81)
101-000-000-543-30-20-00	Personnel Benefits	\$775.64	\$22,657.50	\$22,000.00	102.99%	(\$657.50)
101-000-000-543-30-26-00	Uniforms & Clothing Allowance	\$41.19	\$453.76	\$0.00		(\$453.76)
101-000-000-543-30-31-00	Office Supplies	\$287.67	\$23,706.55	\$17,000.00	139.45%	(\$6,706.55)
101-000-000-543-30-34-00	Purchase of Inventory Parts	\$0.00	\$2,034.38	\$0.00		(\$2,034.38)
101-000-000-543-30-41-00	Professional Services	\$14.00	\$3,470.87	\$3,000.00	115.70%	(\$470.87)
101-000-000-543-30-42-00	Communications	\$296.85	\$3,178.66	\$1,000.00	317.87%	(\$2,178.66)
101-000-000-543-30-43-00	Travel Expenses	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
101-000-000-543-30-44-00	Advertising	\$0.00	\$191.91	\$300.00	63.97%	\$108.09
101-000-000-543-30-47-00	Utility Services	\$77.67	\$2,094.46	\$2,000.00	104.72%	(\$94.46)
101-000-000-543-30-48-00	Repair and Maintenance	\$0.00	\$86.62	\$0.00		(\$86.62)
101-000-000-543-30-48-30	Repair & Maintenance - Computer	\$0.00	\$2,580.71	\$0.00		(\$2,580.71)
101-000-000-543-30-49-20	Registrations/Training	\$0.00	\$1,465.96	\$0.00		(\$1,465.96)
101-000-000-543-30-49-30	Dues And Subscriptions	\$0.00	\$142.40	\$0.00		(\$142.40)
101-000-000-543-50-11-00	Salaries & Wages	\$0.00	\$5,720.00	\$5,000.00	114.40%	(\$720.00)
101-000-000-543-50-12-00	Salaries & Wages - Overtime	\$0.00	\$1.78	\$0.00		(\$1.78)
101-000-000-543-50-20-00	Personnel Benefits	\$0.00	\$3,977.74	\$3,000.00	132.59%	(\$977.74)
101-000-000-543-50-31-00	Operating Supplies	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
101-000-000-543-50-32-00	Fuel Consumed	\$197.02	\$7,834.40	\$5,000.00	156.69%	(\$2,834.40)
101-000-000-543-50-41-00	Professional Services	\$0.00	\$2,060.00	\$0.00		(\$2,060.00)
101-000-000-543-50-46-10	Liability Insurance	\$0.00	\$13,118.00	\$10,000.00	131.18%	(\$3,118.00)
101-000-000-543-50-46-20	Property/Equip Insurance	\$0.00	\$3,591.10	\$1,200.00	299.26%	(\$2,391.10)
<b>Total Administrative Services</b>		<b>\$1,690.04</b>	<b>\$132,026.72</b>	<b>\$105,000.00</b>	<b>125.74%</b>	<b>(\$27,026.72)</b>
<b>Debt Service</b>						
<b>Redemption of Long Term Debt - Gov Funds/Princ</b>						
101-000-000-591-95-71-02	PWTF-E. Collins Pre-Const-Princ	\$0.00	\$3,165.40	\$3,000.00	105.51%	(\$165.40)
101-000-000-591-95-71-03	PWTF-E. Collins-Const-Principal	\$0.00	\$43,389.47	\$45,000.00	96.42%	\$1,610.53
101-000-000-591-95-71-04	ECNIP - Principal	\$0.00	\$79,529.51	\$70,000.00	113.61%	(\$9,529.51)
101-000-000-591-95-71-05	Cashmere GO Bond - WCNIP Princ	\$0.00	\$41,253.77	\$39,000.00	105.78%	(\$2,253.77)
101-000-000-591-95-71-06	Street Sweeper Payment - Principal	\$0.00	\$20,790.25	\$30,000.00	69.30%	\$9,209.75
<b>Total Redemption of Long Term Debt - Gov Funds/Princ</b>		<b>\$0.00</b>	<b>\$188,128.40</b>	<b>\$187,000.00</b>	<b>100.60%</b>	<b>(\$1,128.40)</b>
<b>Redemption of Long Term Debt - Gov Funds/Int</b>						
101-000-000-592-95-83-02	PWTF-E. Collins-Pre-Const-Inter	\$0.00	\$47.48	\$1,000.00	4.75%	\$952.52
101-000-000-592-95-83-03	PWTF-E. Collins-Const-Interest	\$0.00	\$1,735.58	\$4,000.00	43.39%	\$2,264.42
101-000-000-592-95-83-04	ECNIP - Interest	\$0.00	\$12,088.61	\$23,000.00	55.69%	\$10,191.39
101-000-000-592-95-83-05	Cashmere GO Bond - WCNIP Interest	\$0.00	\$9,086.23	\$11,000.00	82.60%	\$1,913.77
101-000-000-592-95-83-06	Street Sweeper Payment - Interest	\$0.00	\$12,739.73	\$0.00		(\$12,739.73)
<b>Total Redemption of Long Term Debt - Gov Funds/Int</b>		<b>\$0.00</b>	<b>\$36,417.63</b>	<b>\$39,000.00</b>	<b>93.38%</b>	<b>\$2,582.37</b>
<b>Total Debt Service</b>		<b>\$0.00</b>	<b>\$224,546.03</b>	<b>\$226,000.00</b>	<b>99.36%</b>	<b>\$1,453.97</b>

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Street Lights</b>						
101-020-000-595-30-41-00	Professional Services	\$0.00	\$29,400.00	\$30,000.00	98.00%	\$600.00
<b>Total Street Lights</b>		<b>\$0.00</b>	<b>\$29,400.00</b>	<b>\$30,000.00</b>	<b>98.00%</b>	<b>\$600.00</b>
<b>Byars Street Project</b>						
101-025-000-595-30-41-00	Byars Street Project Professional Service	\$0.00	\$113,681.27	\$60,000.00	189.47%	(\$53,681.27)
101-025-000-595-30-44-00	Advertising	\$0.00	\$521.00	\$0.00		(\$521.00)
101-025-000-595-30-63-00	Byars Street Project Construction	\$24,178.02	\$703,082.54	\$670,000.00	104.94%	(\$33,082.54)
<b>Total Byars Street Project</b>		<b>\$24,178.02</b>	<b>\$817,284.81</b>	<b>\$730,000.00</b>	<b>111.96%</b>	<b>(\$87,284.81)</b>
<b>Simcoe/Hwy 97 Approach</b>						
101-026-000-595-30-41-00	Professional Service - Simcoe/Hwy 97	\$84.53	\$41,588.29	\$40,000.00	103.97%	(\$1,588.29)
<b>Total Simcoe/Hwy 97 Approach</b>		<b>\$84.53</b>	<b>\$41,588.29</b>	<b>\$40,000.00</b>	<b>103.97%</b>	<b>(\$1,588.29)</b>
<b>Fire Department DOH Trauma Grant</b>						
101-027-000-594-22-31-00	DOH Trauma Grant EMS Supplies	\$0.00	\$690.64	\$0.00		(\$690.64)
<b>Total Fire Department DOH Trauma Grant</b>		<b>\$0.00</b>	<b>\$690.64</b>	<b>\$0.00</b>		<b>(\$690.64)</b>
<b>Total Street Fund</b>		<b>\$27,688.90</b>	<b>\$1,444,561.48</b>	<b>\$1,306,300.00</b>	<b>110.58%</b>	<b>(\$138,261.48)</b>
<b>Grand Totals</b>		<b>\$60,472.61</b>	<b>\$4,703,236.26</b>	<b>\$4,782,500.00</b>	<b>98.34%</b>	<b>\$79,263.74</b>

Totals By Fund						
Fund Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-000-00-00	Current Expense Fund	\$32,783.71	\$3,258,674.78	\$3,476,200.00	93.74%	\$217,525.22
101-000-000-000-00-00	Street Fund	\$27,688.90	\$1,444,561.48	\$1,306,300.00	110.58%	(\$138,261.48)
<b>Grand Totals</b>		<b>\$60,472.61</b>	<b>\$4,703,236.26</b>	<b>\$4,782,500.00</b>	<b>98.34%</b>	<b>\$79,263.74</b>

# Revenue

## 2022 Revenue Report

Starting Account Number: 001-000-000-308-00-00-00 Beginning Cash  
Ending Account Number: 101-013-000-334-03-80-00 TIB Funds - RR Ave Project  
Period: 2022 - 13th month 2022

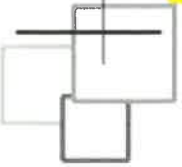
Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Current Expense Fund</b>						
<b>Property Taxes</b>						
001-000-000-311-10-00-00	Real & Personal Property Tax	\$0.00	\$964,856.84	\$1,000,000.00	96.49%	\$35,143.16
	<b>Total Property Taxes</b>	<b>\$0.00</b>	<b>\$964,856.84</b>	<b>\$1,000,000.00</b>	<b>96.49%</b>	<b>\$35,143.16</b>
<b>Retail Sales and Use Taxes</b>						
001-000-000-313-11-00-00	Local Sales & Use Tax	\$0.00	\$915,996.07	\$700,000.00	130.86%	(\$215,996.07)
001-000-000-313-61-00-00	Brokered Natural Gas Use Tax	\$0.00	\$343,000.00	\$350,000.00	98.00%	\$7,000.00
	<b>Total Retail Sales and Use Taxes</b>	<b>\$0.00</b>	<b>\$1,258,996.07</b>	<b>\$1,050,000.00</b>	<b>119.90%</b>	<b>(\$208,996.07)</b>
<b>Business and Occupation Taxes</b>						
001-000-000-316-43-00-00	Private Util Tax (Gas)	\$0.00	\$56,395.68	\$60,000.00	93.99%	\$3,604.32
001-000-000-316-44-00-00	Private Util Tax (Electric)	\$0.00	\$296,108.82	\$255,000.00	116.12%	(\$41,108.82)
001-000-000-316-45-00-00	Private Util Tax (Solid Waste)	\$0.00	\$28,893.09	\$20,000.00	144.47%	(\$8,893.09)
001-000-000-316-47-00-00	Private Util Tax (Telephone)	\$0.00	\$42,108.63	\$80,000.00	52.64%	\$37,891.37
001-000-000-316-48-00-00	Private Util Tax Water	\$0.00	\$140,775.18	\$120,000.00	117.31%	(\$20,775.18)
001-000-000-316-81-00-00	Gambling Taxes-Punch Board/Pull Tabs	\$0.00	\$9,104.36	\$12,000.00	75.87%	\$2,895.64
001-000-000-316-82-00-00	Gambling Tax-Bingo/Raffles	\$0.00	\$172.67	\$0.00		(\$172.67)
	<b>Total Business and Occupation Taxes</b>	<b>\$0.00</b>	<b>\$573,558.43</b>	<b>\$547,000.00</b>	<b>104.86%</b>	<b>(\$26,558.43)</b>
<b>Excise Taxes</b>						
001-000-000-317-20-00-00	Local Leasehold Tax	\$0.00	\$1,661.46	\$1,000.00	166.15%	(\$661.46)
	<b>Total Excise Taxes</b>	<b>\$0.00</b>	<b>\$1,661.46</b>	<b>\$1,000.00</b>	<b>166.15%</b>	<b>(\$661.46)</b>
<b>Licenses and Permits</b>						
<b>Business Licenses and Permits</b>						
001-000-000-321-70-00-00	Business Licenses (Dance/Cabare)	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-321-91-00-00	Franchise Fees	\$0.00	\$12,454.40	\$5,000.00	249.09%	(\$7,454.40)
001-000-000-321-99-00-00	Business Licenses (General)	\$0.00	\$20,910.00	\$20,000.00	104.55%	(\$910.00)
	<b>Total Business Licenses and Permits</b>	<b>\$0.00</b>	<b>\$33,364.40</b>	<b>\$26,000.00</b>	<b>128.32%</b>	<b>(\$7,364.40)</b>
<b>Non-Business Licenses and Permits</b>						
001-000-000-322-10-10-00	Non-Business/Building Permits	\$0.00	\$34,772.26	\$20,000.00	173.86%	(\$14,772.26)
001-000-000-322-30-10-00	Non-Business/Animal Licenses	\$0.00	\$2,883.50	\$3,000.00	96.12%	\$116.50
001-000-000-322-30-20-00	Non-Business/Impound Fees	\$0.00	\$1,257.50	\$1,000.00	125.75%	(\$257.50)
	<b>Total Non-Business Licenses and Permits</b>	<b>\$0.00</b>	<b>\$38,913.26</b>	<b>\$24,000.00</b>	<b>162.14%</b>	<b>(\$14,913.26)</b>
	<b>Total Licenses and Permits</b>	<b>\$0.00</b>	<b>\$72,277.66</b>	<b>\$50,000.00</b>	<b>144.56%</b>	<b>(\$22,277.66)</b>
<b>Intergovernmental Revenues</b>						
001-000-000-332-92-10-00	COVID Local Fis Rec	\$0.00	\$489,685.00	\$500,000.00	97.94%	\$10,315.00



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Total Coronavirus Local Fis Rec</b>						
001-000-000-334-01-10-00	Criminal Justice Trng Comm.	\$0.00	\$489,685.00	\$500,000.00	97.94%	\$10,315.00
001-000-000-334-04-20-22	Airport Fuel System	\$0.00	\$783.75	\$0.00		(\$783.75)
001-000-000-335-00-91-00	PUD Privilege Tax	\$0.00	\$106,415.65	\$350,000.00	30.40%	\$243,584.35
001-000-000-336-00-98-00	City Assistance	\$0.00	\$55,397.20	\$50,000.00	110.79%	(\$5,397.20)
001-000-000-336-06-42-00	Marijuana Excise Tax	\$0.00	\$91,970.90	\$25,000.00	367.88%	(\$66,970.90)
001-000-000-336-06-51-00	Dui - Cities	\$0.00	\$5,127.25	\$5,000.00	102.55%	(\$127.25)
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$397.96	\$0.00		(\$397.96)
001-000-000-336-06-95-00	Liquor Profits	\$0.00	\$24,569.06	\$13,000.00	188.99%	(\$11,569.06)
001-000-000-337-06-00-00	Yakima Tribal Gaming Corp Grant	\$0.00	\$26,951.05	\$31,000.00	86.94%	\$4,048.95
		\$0.00	\$7,500.00	\$0.00		(\$7,500.00)
	<b>Total Intergovernmental Revenues</b>	<b>\$0.00</b>	<b>\$808,797.82</b>	<b>\$974,000.00</b>	<b>83.04%</b>	<b>\$165,202.18</b>
<b>Charges for Goods and Services</b>						
001-000-000-341-32-00-00	Munic. Court Records Service	\$0.00	\$3.34	\$0.00		(\$3.34)
001-000-000-341-33-02-00	Warrant Costs	\$0.00	\$549.82	\$0.00		(\$549.82)
001-000-000-341-35-00-00	Copy Fees	\$0.00	\$567.08	\$0.00		(\$567.08)
001-000-000-342-21-00-00	Fire Control Services	\$0.00	\$6,578.50	\$0.00		(\$6,578.50)
001-000-000-342-30-00-00	Housing of Prisoners	\$0.00	\$2,669.34	\$0.00		(\$2,669.34)
001-000-000-345-22-00-00	Nuisance Control	\$0.00	\$13,638.83	\$1,000.00	1,363.88%	(\$12,638.83)
001-000-000-345-29-00-00	Environmental Services - Nuisance	\$0.00	(\$967.50)	\$0.00		\$967.50
001-000-000-345-81-00-00	Gen. Gov't/Zoning & Subdiv	\$0.00	\$1,100.00	\$1,000.00	110.00%	(\$100.00)
001-000-000-345-83-00-00	Plan Check Fees	\$0.00	\$18,537.48	\$8,000.00	231.72%	(\$10,537.48)
	<b>Total Charges for Goods and Services</b>	<b>\$0.00</b>	<b>\$42,676.89</b>	<b>\$10,000.00</b>	<b>426.77%</b>	<b>(\$32,676.89)</b>
<b>Fines and Penalties</b>						
001-000-000-352-30-00-00	Mandated Insurance	\$0.00	\$2.43	\$0.00		(\$2.43)
001-000-000-353-10-00-00	Traffic Infractions	\$0.00	\$5,226.66	\$15,000.00	34.84%	\$9,773.34
001-000-000-355-20-00-00	DWI Penalties	\$0.00	\$900.78	\$0.00		(\$900.78)
001-000-000-355-80-00-00	Other Criminal Traffic Penalty	\$0.00	\$3,493.85	\$3,000.00	116.46%	(\$493.85)
001-000-000-356-90-00-00	Other Criminal Non-Traffic	\$0.00	\$2,488.55	\$5,000.00	49.77%	\$2,511.45
001-000-000-357-33-00-00	Public Defense Costs	\$0.00	\$6,648.08	\$7,000.00	94.97%	\$351.92
	<b>Total Fines and Penalties</b>	<b>\$0.00</b>	<b>\$18,760.35</b>	<b>\$30,000.00</b>	<b>62.53%</b>	<b>\$11,239.65</b>
<b>Miscellaneous Revenues</b>						
001-000-000-361-11-00-00	Interest On Investments	\$0.00	\$1,993.55	\$1,000.00	199.36%	(\$993.55)
001-000-000-361-40-00-00	Interest-Receiveables, Contr.	\$0.00	\$958.28	\$0.00		(\$958.28)
001-000-000-361-41-00-00	Bishop - 724 W Darland Int	\$0.00	\$11,281.37	\$14,000.00	80.58%	\$2,718.63
001-000-000-361-42-00-00	Slater - 819 Railroad Int	\$0.00	\$2,225.23	\$4,000.00	55.63%	\$1,774.77
001-000-000-361-43-00-00	Overdorf - 749 Railroad Int	\$0.00	\$8,160.52	\$6,000.00	136.01%	(\$2,160.52)
001-000-000-362-50-00-00	Space & Facility Leases	\$0.00	\$7,200.00	\$0.00		(\$7,200.00)
001-000-000-367-11-00-00	Gifts & Grants/Private Source	\$0.00	\$4,500.00	\$0.00		(\$4,500.00)
001-000-000-369-10-00-00	Sale of Scrap/Junk	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-369-20-00-00	Unclaimed Property	\$0.00	\$3.34	\$0.00		(\$3.34)
001-000-000-369-91-00-00	Other Misc. Revenue	\$0.00	\$3,791.00	\$0.00		(\$3,791.00)
	<b>Total Miscellaneous Revenues</b>	<b>\$0.00</b>	<b>\$40,113.29</b>	<b>\$26,000.00</b>	<b>154.28%</b>	<b>(\$14,113.29)</b>
<b>Nonrevenues</b>						
001-000-000-386-83-03-00	Emergency & Trauma Services	\$0.00	\$1,125.00	\$0.00		(\$1,125.00)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-389-00-00-00	Non Revenue	\$0.00	\$35.12	\$0.00		(\$35.12)
<b>Total Nonrevenues</b>		<b>\$0.00</b>	<b>\$1,160.12</b>	<b>\$0.00</b>		<b>(\$1,160.12)</b>
<b>Other Financing Sources</b>						
001-000-000-395-11-00-00	Bishop - 724 W Darland Pm	\$0.00	\$10,211.59	\$6,000.00	170.19%	(\$4,211.59)
001-000-000-395-12-00-00	Slater - 819 Railroad Pm	\$0.00	\$80,309.11	\$83,000.00	96.76%	\$2,690.89
001-000-000-395-13-00-00	Overdorf - 749 Railroad Pm	\$0.00	\$9,839.48	\$6,000.00	163.99%	(\$3,839.48)
001-000-000-395-20-00-00	Insurance Recovery/Restitution	\$0.00	\$584.52	\$0.00		(\$584.52)
001-000-000-398-10-00-00	AWC Retrospective/Rebates	\$0.00	\$1,666.82	\$0.00		(\$1,666.82)
<b>Total Other Financing Sources</b>		<b>\$0.00</b>	<b>\$102,611.52</b>	<b>\$95,000.00</b>	<b>108.01%</b>	<b>(\$7,611.52)</b>
<b>Total Current Expense Fund</b>		<b>\$0.00</b>	<b>\$3,885,470.45</b>	<b>\$3,783,000.00</b>	<b>102.71%</b>	<b>(\$102,470.45)</b>
<b>Street Fund</b>						
<b>Licenses and Permits</b>						
101-000-000-322-40-00-00	Non-Business/Street Permits	\$0.00	\$1,145.00	\$1,000.00	114.50%	(\$145.00)
<b>Total Licenses and Permits</b>		<b>\$0.00</b>	<b>\$1,145.00</b>	<b>\$1,000.00</b>	<b>114.50%</b>	<b>(\$145.00)</b>
<b>Intergovernmental Revenues</b>						
101-000-000-334-03-60-25	STP Funding from KC for Byars St	\$0.00	\$159,206.81	\$160,000.00	99.50%	\$793.19
101-000-000-334-03-80-25	TIB Grant Byars Street	\$0.00	\$386,264.50	\$600,000.00	64.38%	\$213,735.50
101-000-000-336-00-71-00	Multimodal Transpo City	\$0.00	\$4,576.97	\$0.00		(\$4,576.97)
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax - City	\$0.00	\$65,253.03	\$72,000.00	90.63%	\$6,746.97
<b>Total Intergovernmental Revenues</b>		<b>\$0.00</b>	<b>\$615,301.31</b>	<b>\$832,000.00</b>	<b>73.95%</b>	<b>\$216,698.69</b>
<b>Charges for Goods and Services</b>						
101-000-000-344-10-00-00	Maint.& Repair Chgs	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
<b>Total Charges for Goods and Services</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0.00%</b>	<b>\$1,000.00</b>
101-000-000-360-00-00-00	Miscellaneous Revenue	\$0.00	\$11,258.26	\$0.00		(\$11,258.26)
<b>Other Financing Sources</b>						
101-000-000-397-20-00-00	Oper. Transfers-In-Gener	\$0.00	\$275,000.00	\$275,000.00	100.00%	\$0.00
101-000-000-397-21-00-00	Oper. Transfers - Opt. Sales Tax	\$0.00	\$125,000.00	\$125,000.00	100.00%	\$0.00
101-000-000-397-30-00-00	Oper. Transfer-Cap. Imp. Fund	\$0.00	\$15,000.00	\$15,000.00	100.00%	\$0.00
<b>Total Other Financing Sources</b>		<b>\$0.00</b>	<b>\$415,000.00</b>	<b>\$415,000.00</b>	<b>100.00%</b>	<b>\$0.00</b>
<b>Total Street Fund</b>		<b>\$0.00</b>	<b>\$1,042,704.57</b>	<b>\$1,249,000.00</b>	<b>83.48%</b>	<b>\$206,295.43</b>
<b>Grand Totals</b>		<b>\$0.00</b>	<b>\$4,928,175.02</b>	<b>\$5,032,000.00</b>	<b>97.94%</b>	<b>\$103,824.98</b>

Totals By Fund						
Fund Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-000-00-00	Current Expense Fund	\$0.00	\$3,885,470.45	\$3,783,000.00	102.71%	(\$102,470.45)
101-000-000-000-00-00	Street Fund	\$0.00	\$1,042,704.57	\$1,249,000.00	83.48%	\$206,295.43
Grand Totals		\$0.00	\$4,928,175.02	\$5,032,000.00	97.94%	\$103,824.98



# Revenue

## 2023 Revenue Report

Starting Account Number: 001-000-000-308-00-00-00 Beginning Cash  
Ending Account Number: 101-013-000-334-03-80-00 TIB Funds - RR Ave Project  
Period: 2023 - Feb 2023

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>Current Expense Fund</b>						
<b>Property Taxes</b>						
001-000-000-311-10-00-00	Real & Personal Property Tax	\$0.00	\$5,894.44	\$1,000,000.00	0.59%	\$994,105.56
<b>Total Property Taxes</b>		<b>\$0.00</b>	<b>\$5,894.44</b>	<b>\$1,000,000.00</b>	<b>0.59%</b>	<b>\$994,105.56</b>
<b>Retail Sales and Use Taxes</b>						
001-000-000-313-11-00-00	Local Sales & Use Tax	\$72,362.73	\$143,309.53	\$700,000.00	20.47%	\$556,690.47
001-000-000-313-61-00-00	Brokered Natural Gas Use Tax	\$33,781.29	\$33,781.29	\$350,000.00	9.65%	\$316,218.71
<b>Total Retail Sales and Use Taxes</b>		<b>\$106,144.02</b>	<b>\$177,090.82</b>	<b>\$1,050,000.00</b>	<b>16.87%</b>	<b>\$872,909.18</b>
<b>Business and Occupation Taxes</b>						
001-000-000-316-43-00-00	Private Util Tax (Gas)	\$19,040.57	\$19,040.57	\$60,000.00	31.73%	\$40,959.43
001-000-000-316-44-00-00	Private Util Tax (Electric)	\$0.00	\$29,597.17	\$255,000.00	11.61%	\$225,402.83
001-000-000-316-45-00-00	Private Util Tax (Solid Waste)	\$2,403.14	\$7,288.18	\$20,000.00	36.44%	\$12,711.82
001-000-000-316-47-00-00	Private Util Tax (Telephone)	\$2,956.79	\$11,155.94	\$80,000.00	13.94%	\$68,844.06
001-000-000-316-48-00-00	Private Util Tax Water	\$10,700.95	\$21,588.64	\$120,000.00	17.99%	\$98,411.36
001-000-000-316-81-00-00	Gambling Taxes-Punch Board/Pull Tabs	\$1,664.92	\$1,725.61	\$12,000.00	14.38%	\$10,274.39
001-000-000-316-82-00-00	Gambling Tax-Bingo/Raffles	\$0.00	\$27.29	\$0.00		(\$27.29)
<b>Total Business and Occupation Taxes</b>		<b>\$36,766.37</b>	<b>\$90,423.40</b>	<b>\$547,000.00</b>	<b>16.53%</b>	<b>\$456,576.60</b>
<b>Excise Taxes</b>						
001-000-000-317-20-00-00	Local Leasehold Tax	\$583.43	\$583.43	\$1,000.00	58.34%	\$416.57
<b>Total Excise Taxes</b>		<b>\$583.43</b>	<b>\$583.43</b>	<b>\$1,000.00</b>	<b>58.34%</b>	<b>\$416.57</b>
<b>Licenses and Permits</b>						
<b>Business Licenses and Permits</b>						
001-000-000-321-70-00-00	Business Licenses (Dance/Cabare)	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-321-91-00-00	Franchise Fees	\$960.61	\$2,090.04	\$5,000.00	41.80%	\$2,909.96
001-000-000-321-99-00-00	Business Licenses (General)	\$1,440.00	\$3,995.00	\$20,000.00	19.98%	\$16,005.00
<b>Total Business Licenses and Permits</b>		<b>\$2,400.61</b>	<b>\$6,085.04</b>	<b>\$26,000.00</b>	<b>23.40%</b>	<b>\$19,914.96</b>
<b>Non-Business Licenses and Permits</b>						
001-000-000-322-10-10-00	Non-Business/Building Permits	\$1,732.34	\$2,598.78	\$20,000.00	12.99%	\$17,401.22
001-000-000-322-30-10-00	Non-Business/Animal Licenses	\$600.00	\$1,620.00	\$3,000.00	54.00%	\$1,380.00
001-000-000-322-30-20-00	Non-Business/Impound Fees	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
<b>Total Non-Business Licenses and Permits</b>		<b>\$2,332.34</b>	<b>\$4,218.78</b>	<b>\$24,000.00</b>	<b>17.58%</b>	<b>\$19,781.22</b>
<b>Total Licenses and Permits</b>		<b>\$4,732.95</b>	<b>\$10,303.82</b>	<b>\$50,000.00</b>	<b>20.61%</b>	<b>\$39,696.18</b>
<b>Intergovernmental Revenues</b>						
001-000-000-334-04-20-22	Airport Fuel System	\$0.00	\$0.00	\$350,000.00	0.00%	\$350,000.00
001-000-000-335-00-91-00	PUD Privilege Tax	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-336-00-98-00	City Assistance	\$0.00	\$0.00	\$25,000.00	0.00%	\$25,000.00
001-000-000-336-06-42-00	Marijuana Excise Tax	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
001-000-000-336-06-51-00	Dui - Cities	\$0.00	\$4.24	\$0.00		(\$4.24)
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$5,758.50	\$13,000.00	44.30%	\$7,241.50
001-000-000-336-06-95-00	Liquor Profits	\$0.00	\$0.00	\$31,000.00	0.00%	\$31,000.00
<b>Total Intergovernmental Revenues</b>		<b>\$0.00</b>	<b>\$5,762.74</b>	<b>\$474,000.00</b>	<b>1.22%</b>	<b>\$468,237.26</b>
<b>Charges for Goods and Services</b>						
001-000-000-341-33-02-00	Warrant Costs	\$11.87	\$27.45	\$0.00		(\$27.45)
001-000-000-341-35-00-00	Copy Fees	\$63.30	\$97.12	\$0.00		(\$97.12)
001-000-000-342-30-00-00	Housing of Prisoners	\$0.00	\$194.03	\$0.00		(\$194.03)
001-000-000-345-22-00-00	Nuisance Control	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-345-81-00-00	Gen. Gov't Zoning & Subdiv	\$200.00	\$200.00	\$1,000.00	20.00%	\$800.00
001-000-000-345-83-00-00	Plan Check Fees	\$526.33	\$1,246.33	\$8,000.00	15.58%	\$6,753.67
<b>Total Charges for Goods and Services</b>		<b>\$851.50</b>	<b>\$1,764.93</b>	<b>\$10,000.00</b>	<b>17.55%</b>	<b>\$8,235.07</b>
<b>Fines and Penalties</b>						
001-000-000-352-30-00-00	Mandated Insurance	\$0.00	\$24.56	\$0.00		(\$24.56)
001-000-000-353-10-00-00	Traffic Infractions	\$473.86	\$903.68	\$15,000.00	6.02%	\$14,096.32
001-000-000-355-20-00-00	DWI Penalties	\$92.31	\$122.02	\$0.00		(\$122.02)
001-000-000-355-80-00-00	Other Criminal Traffic Penalty	\$149.66	\$345.57	\$3,000.00	11.52%	\$2,654.43
001-000-000-356-90-00-00	Other Criminal Non-Traffic	\$58.48	\$121.89	\$5,000.00	2.44%	\$4,878.11
001-000-000-357-33-00-00	Public Defense Costs	\$318.04	\$517.55	\$7,000.00	7.39%	\$6,482.45
<b>Total Fines and Penalties</b>		<b>\$1,092.35</b>	<b>\$2,035.27</b>	<b>\$30,000.00</b>	<b>6.78%</b>	<b>\$27,964.73</b>
<b>Miscellaneous Revenues</b>						
001-000-000-361-11-00-00	Interest On Investments	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-361-40-00-00	Interest-Receiveables, Contr.	\$166.03	\$345.58	\$0.00		(\$345.58)
001-000-000-361-41-00-00	Bishop - 724 W Darland Int	\$874.32	\$1,677.18	\$14,000.00	11.98%	\$12,322.82
001-000-000-361-42-00-00	Slater - 819 Railroad Int	\$0.00	\$0.00	\$4,000.00	0.00%	\$4,000.00
001-000-000-361-43-00-00	Overdorf - 749 Railroad Int	\$909.72	\$1,630.12	\$6,000.00	27.17%	\$4,369.88
001-000-000-362-50-00-00	Space & Facility Leases	\$0.00	\$200.00	\$0.00		(\$200.00)
001-000-000-369-10-00-00	Sale of Scrap/Junk	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
001-000-000-369-91-00-00	Other Misc. Revenue	\$0.00	\$10,000.00	\$0.00		(\$10,000.00)
<b>Total Miscellaneous Revenues</b>		<b>\$1,950.07</b>	<b>\$13,852.88</b>	<b>\$26,000.00</b>	<b>53.28%</b>	<b>\$12,147.12</b>
<b>Other Financing Sources</b>						
001-000-000-395-11-00-00	Bishop - 724 W Darland Prn	\$916.76	\$1,904.98	\$6,000.00	31.75%	\$4,095.02
001-000-000-395-12-00-00	Slater - 819 Railroad Prn	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
001-000-000-395-13-00-00	Overdorf - 749 Railroad Prn	\$590.28	\$1,369.88	\$6,000.00	22.83%	\$4,630.12
<b>Total Other Financing Sources</b>		<b>\$1,507.04</b>	<b>\$3,274.86</b>	<b>\$15,000.00</b>	<b>21.83%</b>	<b>\$11,725.14</b>
<b>Total Current Expense Fund</b>		<b>\$153,627.73</b>	<b>\$310,986.59</b>	<b>\$3,203,000.00</b>	<b>9.71%</b>	<b>\$2,892,013.41</b>
<b>Street Fund</b>						
<b>Licenses and Permits</b>						
101-000-000-322-40-00-00	Non-Business/Street Permits	\$0.00	\$5.00	\$1,000.00	0.50%	\$995.00
<b>Total Licenses and Permits</b>		<b>\$0.00</b>	<b>\$5.00</b>	<b>\$1,000.00</b>	<b>0.50%</b>	<b>\$995.00</b>
<b>Intergovernmental Revenues</b>						
101-000-000-334-03-80-25	TIB Grant Byars Street	\$0.00	\$294,476.05	\$50,000.00	588.95%	(\$244,476.05)



Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
101-000-000-336-00-87-00	Motor Vehicle Fuel Tax - City	\$4,509.52	\$9,281.05	\$72,000.00	12.89%	\$62,718.95
<b>Total Intergovernmental Revenues</b>		<b>\$4,509.52</b>	<b>\$303,757.10</b>	<b>\$122,000.00</b>	<b>248.98%</b>	<b>(\$181,757.10)</b>
<b>Charges for Goods and Services</b>						
101-000-000-344-10-00-00	Maint.& Repair Chgs	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
<b>Total Charges for Goods and Services</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000.00</b>	<b>0.00%</b>	<b>\$1,000.00</b>
<b>Other Financing Sources</b>						
101-000-000-397-20-00-00	Oper. Transfers-In-Gener	\$0.00	\$0.00	\$315,000.00	0.00%	\$315,000.00
101-000-000-397-21-00-00	Oper. Transfers - Opt. Sales Tax	\$0.00	\$0.00	\$125,000.00	0.00%	\$125,000.00
101-000-000-397-30-00-00	Oper. Transfer-Cap. Imp. Fund	\$0.00	\$0.00	\$15,000.00	0.00%	\$15,000.00
<b>Total Other Financing Sources</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$455,000.00</b>	<b>0.00%</b>	<b>\$455,000.00</b>
<b>Total Street Fund</b>		<b>\$4,509.52</b>	<b>\$303,762.10</b>	<b>\$579,000.00</b>	<b>52.46%</b>	<b>\$275,237.90</b>
<b>Grand Totals</b>		<b>\$158,137.25</b>	<b>\$614,748.69</b>	<b>\$3,782,000.00</b>	<b>16.25%</b>	<b>\$3,167,251.31</b>

Totals By Fund						
Fund Number	Title	Period	Fiscal	Budget	% of Total	Balance
001-000-000-000-00-00	Current Expense Fund	\$153,627.73	\$310,986.59	\$3,203,000.00	9.71%	\$2,892,013.41
101-000-000-000-00-00	Street Fund	\$4,509.52	\$303,762.10	\$579,000.00	52.46%	\$275,237.90
Grand Totals		\$158,137.25	\$614,748.69	\$3,782,000.00	16.25%	\$3,167,251.31